

*INTEROFFICE MEMO*

**To:** Honorable Mayor and City Councilors  
**From:** Thomas M. Moton, Jr., City Manager  
**Date:** January 24, 2014  
**Re:** Notes to Council

**1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION**

Memo: [Anthony Daniel, Director of Utilities](#) | *Monthly Report-December 2013*

Memo: [Joe Williford, MCP, Chief Building Inspector](#) | *Inspection Checklist for One & Two Family Residential Construction*

**2. GENERAL CORRESPONDANCE / NOTIFICATION**

Press Release: [Leon Calhoun, Corporal](#) | *Junior Police Academy graduate receives Eagle Scout Award*

**3. SPECIAL EVENTS / ACTIVITIES**

Memo: [Stephanie Higgins, Director of Communications](#) | *REMINDER: Chamber of Commerce Annual Awards Banquet*

Respectfully submitted,



Thomas M. Moton, Jr.

mdh

Attachments

**1. STAFF REPORTS / ITEMS REQUIRING IMMEDIATE ATTENTION**

**INTEROFFICE MEMO**

**To:** Thomas M. Moton, Jr., City Manager  
**From:** Anthony Daniel, Utilities Director *AD*  
**Date:** January 22, 2014  
**Re:** Utilities Department Monthly Report – December

	<b>Dec. 2013</b>	<b>Dec. 2012</b>	<b>% Change</b>
<b>Water Production and Transmission</b>			
OOWA	332.2 MG	265.7 MG	25.0%
Water Sales	223.7 MG	286.2 MG	-21.8%
<b>Wastewater Treatment</b>			
Lynn Lane Plant	129.1MG	106.3 MG	21.4 %
Haikey Creek Plant (BA)	143.1 MG	131.0 MG	9.2 %
Haikey Creek Plant (Tulsa)	180.4 MG	158.4 MG	13.9%
<b>Water Distribution</b>			
Tap and Meter Sets	13 ea	45 ea	-71.1%
Meter Repaired/Replaced	108 ea	169 ea	-36.1%
Line Locates	430 ea	278 ea	54.7%
Service/Meter Leaks	317 ea	305 ea	3.9%
Distribution Leaks	13 ea	37 ea	-64.9%
Fire Hydrant Repairs	46 ea	36 ea	27.7%
Water Line Construction	20 lf	0 lf	
Sewer Line Construction	0 lf	280 lf	
<b>Sanitary Sewer Collection</b>			
Sewer Line Blockages	5 ea	8 ea	-37.5%
Lift Station Repairs	20 ea	40 ea	-50 %
Sewer Line Cleaning	1600 lf	0 lf	
Sewer Line Repairs	4 lf	0 lf	
Line Locates	71 ea	28 ea	53.6%
Sanitary Sewer Overflow	2ea	2 ea	0%

**To: All Contractors**

**From: Joe Williford, MCP, Chief Building Inspector** 

**Date: January 23, 2014**

**Re: Inspection Checklist for One & Two Family Residential Construction**

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The Development Services Building Inspection Division's mission is to work with the Contractors and the public so that the consumer may purchase a quality home that meets or exceeds the requirements of the codes adopted by the City of Broken Arrow.

For on-site construction, the building inspectors, upon notification from the permit holder or his agent, will make all necessary inspections and will either approve that portion of the construction as completed or disapprove that same portion. In an effort to better serve and assist with the inspection process, the Building Inspection Division has compiled an Inspection Checklist for One and Two Family Residential Construction. This checklist is to serve as a general guideline for inspectors, contractors and home owners to assure that important code issues are not overlooked and to provide uniformity in the inspection process. The checklist is a general guideline and provides the code and code section related to each item to help assure that only code related issues are being enforced. A copy of the checklist can be downloaded using the following link:

<http://ok-brokenarrow.civicplus.com/DocumentCenter/View/2070>

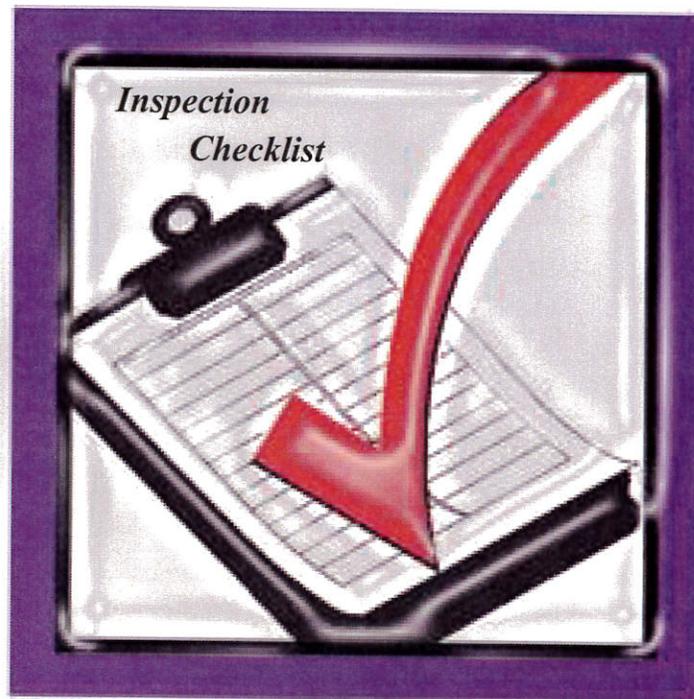
If you have any questions or comments concerning the checklist, please contact Joe Williford, MCP, Chief Building Inspector, at (918) 671-9821.



CITY OF  
**BROKEN ARROW**

*Where opportunity lives*

**INSPECTION CHECKLIST FOR ONE & TWO FAMILY  
RESIDENTIAL CONSTRUCTION**



**Based on the 2009 International Residential Code and the  
Broken Arrow City Codes**

*These check list are to serve as a general guideline for inspectors, contractors and home owners to assure that important code issues are not overlooked and to provide uniformity in the inspection process. This list is only a general guideline and is not intended to include all code related items looked at during the course of an inspection.*

The Building Inspection Division’s mission is to work with the Contractors and the public so that the consumer may purchase a quality home that meets or exceeds the requirements of the codes adopted by the City of Broken Arrow.

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For on-site construction, the building inspectors, upon notification from the permit holder or his agent, will make all necessary inspections and will either approve that portion of the construction as completed or disapprove that same portion, state why on an inspection slip and post the inspection slip in a conspicuous place. Inspections consist of but are not limited to the following items.

1. **Footing:** Commonly made after areas are excavated required steel is in place prior to the placing of concrete. (*Building permit and site plan must be on site at time of inspection.*)
2. **Foundation (Stem Wall):** Commonly made after footing concrete has been placed, forms erected and required steel is in place prior to placing of concrete; or during and upon completion of laying concrete block foundation.
3. **Steel Slab/Post-tension Inspection:** Inspection required prior to the placing of concrete.
4. **Saw-pole:** Usually at footing-foundation stage prior to framing.
5. **Plumbing Rough:** Inspection required before any concealment and before slab inspection
6. **Plumbing, Top-out Inspections:** Inspection required before any concealment
7. **Water Service Line Inspection:** Inspection required prior to any concealment.
8. **Building Sewer Line and Tap Inspection:** Inspection required prior to any concealment.
9. **Mechanical Duct Overhead Inspection:** Inspection required before any concealment.
10. **Gas Line and/or Gas Meter Inspection:** Gas line inspection required before any concealment gas meter inspection required prior to gas meter being installed.
11. **Electrical Rough-in Inspections:** Inspection required before any concealment.
12. **Framing/ Wall Sheathing Inspection:** Required after the roof, all framing, fire stopping, draft stopping and bracing are in place. (*Plumbing top-out, Mechanical duct overhead and Electrical rough-in inspections shall be approved prior to framing inspection.*)
13. **Dwelling Unit Separation (Fire Walls) Inspection:** Required after each layer of sheetrock is installed.
14. **Temp Electric:** After all rough-in inspections are approved, usually at drywall stage
15. **Final Electrical, Plumbing and Mechanical Inspections:** Made after all work is completed.
16. **Final Building Inspection:** Made after building is complete and yard and driveway are completed. (*Final Electrical, Plumbing and Mechanical Inspections shall be approved prior to building final.*)

**OCCUPANCY:** No building shall be occupied until a final building inspection is approved.

# ONE AND TWO FAMILY DWELLING INSPECTION CHECKLIST

The following list is to serve as a general guideline for inspectors, contractors and home owners to assure that important code issues are not overlooked and to provide uniformity in the inspection process. **This list is only a general guideline and is not intended to include all code related items looked at during the course of an inspection.**

<b>GENERAL REQUIREMENTS REQUIRED TO BE MAINTAINED DURING CONSTRUCTION. (IF NOT MAINTAINED REQUESTED INSPECTIONS MAY BE TURNED DOWN.)</b>	<b>Correction Code</b>	<b>Code Section</b>
1. Permit shall be posted at all times during construction.	123	IRC sec. R105
2. A trash container shall be on site all times during construction.	129	City Code 6-7
3. Trash must be held in a proper container on the lot.	137	City Code 6-7
4. Porta-Johns shall be on location per City Ordinance.	131	City Code 6-8
5. Erosion control must be in place and properly maintained.	133	City Code 6-7
6. Address posted and visible from street (numbers shall be 4 inches high with a minimum stroke width of 1/2 inch).	114	City Code 6-6

<b>FOOTING AND BUILDING SETBACKS</b>	<b>Correction Code</b>	<b>Code Section</b>
1. All property pins have been located.	519	City Policy
2. All radius pins have been located (if applicable).	521	City Policy
3. Check the building front setback.	501	Zoning Code
4. Check the building side setbacks from property lines.	503	Zoning Code
5. Check the building front rear setback from property lines.	505	Zoning Code
6. Check for footing width.	525	IRC sec. R403
7. Check for footing depth of 18 inches and 12 inches into undisturbed soil.	522	IRC sec. R403
8. Footings free of loose dirt, mud, water, organic materials and debris.	531	IRC sec. R403
9. Reinforcing steel size, placement, lap splice, clearances from earth.	527	IRC sec. R403
10. Reinforcing steel electrical grounding connection.	233	IRC sec. E3608
11. Check pier footing requirements and locations.	529	IRC sec. R403

<b>STEEL SLAB/POST TENSION</b>	<b>Correction Code</b>	<b>Code Section</b>
1. Check for under slab vapor retarder.	520	IRC sec. R506
2. Check for proper slab thickness, which may require installing string lines across the forms.	545	IRC sec. R506
3. Check that slab reinforcement (where present) is supported properly.	541	IRC sec. R506
4. Post-tension cables shall be installed as per the design and layout provided.	575	IRC sec. R301

<b>SAW-POLE INSPECTION</b>	<b>Correction Code</b>	<b>Code Section</b>
1. Address on saw-pole.	207	AEP/PSO Policy
2. Support and bracing	241	AEP/PSO Policy
3. All conductors properly terminated.	271	IRC sec. E3406
4. Service disconnecting means provided.	272	IRC sec. E3601

5. Wet location enclosures required to be waterproof.	211	IRC sec. E3907
6. Open knockouts shall be filled (not taped)	202	IRC sec. E3907
7. Missing twist-outs shall have fill plates (not taped)	204	IRC sec. E3906
8. Size of grounding electrode conductor	273	IRC sec. E3607
9. Grounding electrode conductor connection.	225	IRC sec. E3607
10. Grounding electrode size and length	229	IRC sec. E3607
11. Metal boxes shall be grounded	274	IRC sec. E3904
12. Boxes shall be secured and supported properly	209	IRC sec. E3906
13. Receptacles shall have ground-fault circuit-interrupter protection	239	IRC sec. E3902

<b>PLUMBING ROUGH-IN</b>	<b>Correction Code</b>	<b>Code Section</b>
1. Plumbing piping sleeved at all foundation wall penetrations.	360	IRC sec. P2603
2. Plumbing piping protected at slab penetrations.	361	IRC sec. P2603
3. Minimum slope toward the sewer line provided on D.W.V. system.	303	IRC sec. P3005
4. Check all D.W.V. piping and under slab water piping for proper size.	349	IRC sec. P3005
5. Check for proper location and size of cleanouts.	319	IRC sec. P3005
6. Check for proper trap sizes.	362	IRC sec. P3201
7. Check for use of approved materials.	327	IRC sec. P3002
8. Under slab water lines shall have no joints under the slab.	306	City Code 6-37

<b>ELECTRICAL ROUGH-IN</b>	<b>Correction Code</b>	<b>Code Section</b>
1. Check wire size (# 12 minimum)	213	City Code 6-37
2. Check boxes for wire fill	221	IRC sec. E3905
3. Check space of wire from CSST (if used) 6" minimum	258	City Policy
4. Check distance of wiring from edge of stud (1 ¼" minimum) provide protection of wiring if needed (wall plates).	259	IRC sec. E3802
5. Check distance of wall-space of general use receptacles.	260	IRC sec. E3802
6. Wiring should be stapled and secure.	275	IRC sec. E3802
7. Check garage, attics and crawl spaces with equipment, and unfinished basements, for lighting, switch at entrance, and receptacles.	276	IRC sec. E3901 and E3903
8. Check habitable rooms for switch and light.	261	IRC sec. E3903
9. Check that smoke alarms are on a dedicated circuit.	249	City Code 6-37
10. Check smoke alarm placement. Smoke alarms shall be installed in each sleeping room, outside each separate sleeping area in the immediate vicinity of the bedrooms and on each additional story of the dwelling, including basements and habitable attics.	250	IRC sec. R314
11. Check for dedicated laundry circuit.	262	IRC sec. E3703
12. Check wire size for dryer.	263	IRC sec. E3705
13. Check wire size for range.	277	IRC sec. E3705
14. Check for 2 circuits for kitchen receptacles (minimum)	264	IRC sec. E3703
15. Check for 2 receptacles per kitchen circuit	265	City Code 6-37
16. Check for 2 receptacles per circuit in Breakfast Room	266	City Code 6-37
17. Check for dedicated bathroom circuit	267	IRC sec. E3703
18. Check size of air conditioner wiring	268	IRC sec. E3702
19. Check placement of outside boxes.	269	IRC sec. E3901

<b>TEMP ELECTRIC</b>	<b>Correction Code</b>	<b>Code Section</b>
1. Meter box anchored and correct height	209	AEP/PSO Policy
2. Check down-pipe secured and correct height	231	City Code 6-81
3. Service mask secured and correct height	231	IRC sec. E3604
4. Ground rod and ground wire in place	225	IRC sec. E3607
5. Meter box bonded to panel	212	IRC sec. E3609
6. Check height of panel enclosure and clearance	210	IRC sec. E3405
7. Check bonding wire and neutrals terminated in panel	214	IRC sec. E3907
8. Meter Box and Panel: open knockouts shall be filled	202	IRC sec. E3906
9. Check load wires from meter box to panel	255	IRC sec. E3603
10. Neutral wire marked	237	IRC sec. E3407
11. Cables entering panel enclosure shall be secured	217	IRC sec. E3907
12. Panelboards shall not be located in Bathroom or Closets	210	IRC sec. E3405
13. CSST is to be bonded to panel enclosure by lug	310	City Policy
14. Rebar ground should be tied to neutral bar	225	IRC sec. E3607

<b>PLUMBING TOP-OUT</b>	<b>Correction Code</b>	<b>Code Section</b>
1. Check that vent flashing is in place.	363	IRC sec. P3103
2. Check access to fixtures with concealed slip joint connections.	302	IRC sec. P2704
3. Check water line sizing.	349	IRC sec. P2903
4. Pressure test on water lines.	341	IRC sec. P2503
5. Verify Water Closet rings are properly installed.	304	IRC sec. P2705
6. Verify horizontal DWV piping slopes ¼" per foot toward the drain.	303	IRC sec. P3005
7. Check for protection of piping where required. (nail plates)	321	IRC sec. P2603
8. Verify all cutting, notching and boring of framing members is per code or support is provided in an approved manner.	325	IRC sec. R502, R602 & R802
9. Verify that only approved materials have been installed.	327	IRC sec. P2608
10. Check height and location of vent termination above the roof.	315	IRC sec. P3103
11. Verify vents are properly sized for each fixture and the sewer line.	364	IRC sec. P3113
12. Check location of Air-admittance valves.	365	IRC sec. P3114
13. Check water pipe attachment and support.	350	IRC sec. P2605

<b>WATER SERVICE LINE INSPECTION</b>	<b>Correction Code</b>	<b>Code Section</b>
1. Verify that only approved materials have been installed. (PEX shall not enter meter can)	327	IRC sec. P2905 and City Policy
2. Check for proper sizing (¾ inch minimum).	349	IRC sec. P2903
3. Check for proper depth (24 inches minimum).	337	IRC sec. P2603
4. Check for water service shutoff valve. (may be located inside or outside of structure)	359	IRC sec. P2903
5. Check for Pressure Reducing Valve. (may be checked on final)	354	IRC sec. P2903

<b>BUILDING SEWER LINE AND TAP INSPECTION</b>	<b>Correction Code</b>	<b>Code Section</b>
1. Verify that only approved materials have been installed. (SCH 40 PVC)	327	City Code 6-37
2. Check for proper sizing.	349	IRC sec. P3005
3. Solid and continuous support provided under pipe.	305	IRC sec. P2605
4. Check for proper fall or slope.	303	IRC sec. P3005
5. Cleanouts provided within 3 feet of structure and every 100 feet.	319	IRC sec. P3005
6. Check for Backwater Valve (required only if flood level rim of any plumbing fixture is below the elevation of the next upstream manhole.	317	IRC sec. P3008
7. Taping saddle properly installed.	366	City Construction Standard
8. Tap made proper distance from manhole.	367	City Construction Standard

<b>GAS PIPING AND/OR GAS METER INSPECTION</b>	<b>Correction Code</b>	<b>Code Section</b>
1. Check gas piping size.	349	IRC sec. G2413
2. Check gas piping material.	327	IRC sec. G2414
3. Check gas piping support.	368	IRC sec. G2424
4. Verify CSST gas piping is installed and bonded per City policy.	310	City Policy
5. Check underground installation for depth.	453	City Code 6-37
6. Check underground installation for tracer wire.	312	IRC sec. G2415
7. Check for concealed unions.	414	IRC sec. G2415
8. Verify the pipe is properly pressure tested at 11 psi (if requesting a gas meter gas stops and caps/plugs shall be in place).	316	IRC sec. G2417 and City Policy
9. Verify all cutting, notching and boring of framing members is per code or support is provided in an approved manner.	325	IRC sec. G2405

<b>MECHANICAL OVERHEAD DUCT</b>	<b>Correction Code</b>	<b>Code Section</b>
1. Manufacturer's installation instructions shall be available on the job site at the time of inspection.	119	IRC sec. R106
2. Check duct material and construction.	458	IRC sec. M1601
3. Check duct support.	459	IRC sec. M1601
4. Flexible duct installed per manufactures instructions.	460	IRC sec. M1601
5. Verify that furnace's installed in compartments or alcoves have proper clearance.	462	IRC sec. M1305
6. Check the location of return air plenums.	449	IRC sec. M1602
7. Check bathroom exhaust fan and ducts for proper installation and termination.	455	IRC sec. M1507
8. Check clothes dryer exhaust duct for proper installation.	405	IRC sec. M1502
9. Check clothes dryer exhaust duct for proper termination.	406	IRC sec. M1502
10. Check clothes dryer exhaust duct for protective shield plates where nails or screws from finish or other work are likely to penetrate the duct. Protective shield plates shall be constructed of steel a minimum thickness of 0.062-inch and extend a minimum of 2 inches above sole plates and below top plates.	407	IRC sec. M1502

11. Verify that kitchen hood and range exhaust ducts are properly installed.	534	IRC sec. M1503
12. Verify that factory built fire places have been installed per manufactures installation instructions.	463	IRC sec. R1004
13. Verify that factory built fireplaces have a gas shutoff valve located outside of the firebox within 6 feet of the fireplace.	464	City Code 6-37
14. Verify all appliances have been installed per manufacturer's installation instructions or minimum code requirements.	465	IRC sec. M1307
15. Verify all cutting, notching and boring of framing members is per code or support is provided in an approved manner.	325	IRC sec. M1308

<b>FRAMING</b>	<b>Correction Code</b>	<b>Code Section</b>
1. Manufacturer's installation instructions shall be available on the job site at the time of inspection.	119	IRC sec. R106
2. Verify that the manufactured trusses are installed according to the manufacturer's specifications.	523	IRC sec. R802
3. Check bottom plates for full bearing.	536	IRC sec. R502
4. Check exterior bottom plates for treated wood per the code.	559	IRC sec. R317
5. Check that bottom plate anchor bolts or shot pins are approved and spaced properly.	565	IRC sec. R403
6. Check floor joists for size, spacing, and span.	588	IRC sec. R502
7. Check ceiling joist for size, spacing, and span.	590	IRC sec. R802
8. Check rafters for size, spacing, and span.	591	IRC sec. R802
9. Floor joists joist shall bear on 1 ½ inches of wood or metal.	584	IRC sec. R502
10. Ceiling joist shall bear on 1 ½ inches of wood or metal.	586	IRC sec. R802
11. I-joist must be installed according to the Manufacturer's specifications.	526	IRC sec. R502
12. Check girders and beams for size, spacing, span, bearing, double joists under bearing walls and partitions.	592	IRC sec. R802
13. Check headers for proper span and support.	593	IRC sec. R602
14. Check stair framing for proper width, material, rise, run and head clearance.	597	IRC sec. R311
15. Check double top plate for continuity.	563	IRC sec. R602
16. Rafters and ceiling joists connected every 4 feet or rafter ties installed every 4 feet.	537	IRC sec. R802
17. Check the installation of rafter ties.	535	IRC sec. R802
18. Check the installation collar ties.	599	IRC sec. R802
19. Check wall framing for proper material, height, and spacing of studs.	570	IRC sec. R602
20. Verify all cutting, notching and boring of framing members is per code or support is provided in an approved manner.	502	IRC sec. R602
21. Verify fire blocking or draft stopping is in required locations, including at ceiling and floor levels, and horizontally at 10 feet in concealed stud spaces, at furred ceilings, stairways, penetrations of vents, pipes, etc.	587	IRC sec. R302
22. Verify that all ceilings are of proper height.	534	IRC sec. R305
23. Verify that proper attic access openings are provided to attic areas that exceed 30 square feet and have a vertical height of 30 inches or greater.	568	IRC sec. R807
24. Check attic ventilation for proper size and location.	566	IRC sec. R806
25. Verify that LVL Beams have been installed according to the manufacturer's specification.	528	IRC sec. R802

26. Factory built fire place has proper clearance to combustibles per the manufacturers' installation instructions.	571	IRC sec. R1004
27. Factory built fire place secured to framing per the manufacturers' installation instructions.	572	IRC sec. R1004
28. Check that shear wall bracing is in compliance with code.	585	IRC sec. R602
29. Check installation and placement of exterior brick flashing as required by code.	573	IRC sec. R703
30. Check for emergency egress as required by code for sleeping rooms and habitable attics.	508	IRC sec. R310

<b>DWELLING UNIT SEPARATION (FIRE WALLS)</b>	<b>Correction Code</b>	<b>Code Section</b>
1. Check 1 <sup>st</sup> layer for 5/8" fire rated sheetrock and proper fastening.	594	City Code 6-37
2. Check 2 <sup>nd</sup> layer for 5/8" fire rated sheetrock and proper fastening.	594	City Code 6-37
3. Fire-resistance rated floors, ceilings and wall assemblies extend to and tied against the exterior wall, and wall assemblies extended to the underside of the roof sheathing.	594	City Code 6-37
4. Check fire rating of roof decking when required being fire rated by approved fire wall plan. Should extend 4 feet on each side of fire rated wall assembly. ( <i>Two Family Dwellings</i> )	598	City Code 6-37
5. Check height of parapet ( <i>townhouses</i> )	596	IRC sec. R302
6. Check fire rating of roof decking if there is no parapet. Should extend 4 feet on each side of fire rated wall assembly. ( <i>townhouses</i> )	598	IRC sec. R302

<b>FINAL PLUMBING INSPECTION</b>	<b>Correction Code</b>	<b>Code Section</b>
1. Manufacturer's installation instructions shall be available on the job site at the time of inspection.	119	IRC sec. R106
2. Sewer clean out to grade, accessible, and caps removable.	347	IRC sec. P3005
3. Water heater properly installed.	369	IRC sec. P2801
4. Water heater vent for proper type, size, clearances from combustibles and termination.	335	IRC sec. G2427
5. Water heater T&P Valve operational and properly plumbed, terminates in an approved location.	357	IRC sec. P2803
6. Water heater equipped with thermal expansion control device. Only required if dwelling has a pressure reducing valve.	318	IRC sec. P2903
7. Appliances subject to physical damage suitably guarded.	404	IRC sec. G2408
8. Fuel fired water heaters where located in the garage or in a closet that opens directly into the garage shall be elevated 18 inches. Elevation of the water heater is not required for appliances that are listed as flammable vapor ignition resistant.	320	IRC sec. G2408
9. Combustion air provided for fuel fired water heaters located within an enclosure.	447	IRC sec. G2407
10. Plumbing fixtures have been installed per their listing and minimum code requirements.	322	IRC sec. P2608
11. Plumbing fixture traps not leaking.	323	IRC sec. P2503
12. Fixture fittings and faucets that are supplied with both hot and cold water shall be installed so that the left-hand side of the fixture fitting or	324	IRC sec. P2722

faucet represents the flow of hot water when facing the outlet.		
13. Dishwasher properly installed per manufactures instructions or minimum code requirements.	326	IRC sec. P2608 and P2717
14. Garbage disposal properly installed per manufactures instructions or minimum code requirements.	328	IRC sec. P2608 and P2717
15. The hot water supplied to bathtubs and whirlpool bathtubs shall be limited to a maximum temperature of 120°F (49°C) by a water temperature-limiting device that conforms to ASSE 1070.	330	IRC sec. P2713
16. Review appliance listing requirements and verify all appliances have been installed per their listing or minimum code requirements.	332	IRC sec. P2705

<b>FINAL MECHANICAL INSPECTION</b>	<b>Correction Code</b>	<b>Code Section</b>
1. Manufacturer's installation instructions shall be available on the job site at the time of inspection.	119	IRC sec. R106
2. Appliances subject to physical damage suitably guarded.	404	IRC sec. M1307
3. Clothes dryer vent properly terminated.	406	OUBCC Amend.
4. Range hood vented to exterior or listed un-vented type.	419	IRC sec. M1503
5. Range hood duct properly installed.	420	IRC sec. M1503
6. A/C condensate line properly terminated.	422	IRC sec. M1411
7. Verify auxiliary drain pan is a minimum depth of 1.5 inches, and not less than 3 inches larger than the unit or the coil dimensions in width and length and is constructed of corrosion-resistant material.	423	IRC sec. M1411
8. Appliances and equipment shall be installed above the flood level rim of the pan. Supports located inside of the pan to support the appliance or equipment shall be water resistant and approved.	424	IRC sec. M1411
9. Check auxiliary condensate drains for proper size, material and termination. Or approved safety switch has been installed.	425	IRC sec. M1411
10. Verify that mechanical equipment attic installations have proper access opening as required by code.	437	IRC sec. M1305
11. Verify that mechanical equipment attic installations have proper access walkway as required by code.	438	IRC sec. M1305
12. Verify that mechanical equipment has proper working clearance as required by code.	439	IRC sec. M1305
13. Verify that mechanical equipment attic installations have proper clearances from combustibles.	440	IRC sec. M1306
14. Verify that furnaces located within compartments or alcoves have a minimum working space clearance of 3 inches along the sides, back and top with a total width of the enclosing space being at least 12 inches wider than the furnace or air handler.	442	IRC sec. M1305
15. Check gas appliance vent size, clearances from combustibles and termination.	445	IRC sec. G2427
16. Combustion air provided for a gas appliance located within an enclosure.	447	IRC sec. G2407
17. Flue vents and chimney's terminated at proper height.	446	IRC sec. G2427
18. No duct openings in the garage.	456	IRC sec. M1601
19. Verify that factory built fireplaces have a gas shutoff valve located outside of the firebox within 6 feet of the fireplace.	464	City Code 6-37

20. Review appliance listing requirements and verify all appliances have been installed per their listing or minimum code requirements.	465	IRC sec. M1401
21. Refrigerant circuit access ports located outdoors shall be fitted with locking-type tamper-resistant caps.	466	IRC sec. M1411
22. Where the exhaust duct is concealed within the building construction, the equivalent length of the exhaust duct shall be identified on a permanent label or tag. The label or tag shall be located within 6 feet of the exhaust duct connection.	467	IRC sec. M1502

<b>FINAL ELECTRICAL INSPECTION</b>	<b>Correction Code</b>	<b>Code Section</b>
1. Manufacturer's installation instructions shall be available on the job site at the time of inspection.	119	IRC sec. R106
2. Electrical service completed, breakers identified.	208	IRC sec. E3706
3. Electrical service properly grounded.	225	IRC sec. E3607
4. Check Air Conditioner Breaker size and wiring of outside units.	257	
5. Check working clearance for A/C condenser disconnect.	256	IRC sec. E3405
6. A receptacle outlet shall be located on the same level and within 25 feet of the HVAC equipment.	278	IRC sec. E3901
7. The receptacle outlet required within 25 feet of the HVAC equipment shall not be connected to the load side of the HVAC equipment disconnecting means.	279	IRC sec. E3901
8. Exterior lighting located at all exterior doors.	206	IRC sec. E3903
9. Exterior electrical receptacles at front and back of dwelling.	280	IRC sec. E3901
10. Exterior electrical receptacles GFCI protected and weather proof.	270	IRC sec. E3902
11. All garage receptacles GFCI protected.	288	IRC sec. E3902
12. Check smoke alarm placement. Smoke alarms shall be installed in each sleeping room, outside each separate sleeping area in the immediate vicinity of the bedrooms and on each additional story of the dwelling, including basements and habitable attics.	250	IRC sec. R314
13. Check placement of Kitchen Counter receptacles.	281	IRC sec. E3901
14. Kitchen countertop receptacles GFCI protected.	282	IRC sec. E3902
15. Check for 2 circuits for kitchen receptacles (minimum)	264	IRC sec. E3901
16. Check for 2 receptacles per kitchen circuit	265	City Code 6-37
17. Check for 2 receptacles per circuit in Breakfast Room	266	City Code 6-37
18. Check that Islands and Peninsulas have a minimum of one receptacle for countertop use.	283	IRC sec. E3901
19. Check that Island and Peninsula receptacles for countertop use are GFCI protected.	284	IRC sec. E3902
20. Arc Fault protection provided in family rooms, dining rooms, living rooms, parlors, libraries, dens, bedrooms, sunrooms, recreations rooms, closets, hallways and similar rooms or areas as required by code and working properly.	253	IRC sec. E3902
21. Check that all Arc Fault breakers are properly working.	254	IRC sec. E3902
22. At least one wall switch-controlled lighting outlet shall be installed in every habitable room and bathroom.	261	IRC sec. E3903
23. Bathroom receptacles on separate circuit of their own.	267	IRC sec. E3901
24. Bathroom receptacle adjacent to each lavatory location.	286	IRC sec. E3901

25. Bathroom receptacles GFCI protected.	287	IRC sec. E3902
26. At least one dedicated laundry circuit shall be installed to serve laundry appliances.	262	IRC sec. E3901
27. Check that all GFCI receptacles are working properly.	251	IRC sec. E3902
28. All receptacles that are located within 6 feet of the outside edge of a laundry, utility or wet bar sink shall have GFCI protection.	285	IRC sec. E3902
29. Check garage, attics and crawl spaces with equipment, and unfinished basements, for lighting, switch at entrance.	276	IRC sec. E3903
30. Check garage, attics and crawl spaces with equipment, and unfinished basements, for receptacles.	276	IRC sec. E3901

<b>FINAL BUILDING INSPECTION</b>	<b>Correction Code</b>	<b>Code Section</b>
1. Electrical, mechanical and plumbing finals are approved.	518	IRC sec. R109
2. Manufacturer's installation instructions shall be available on the job site at the time of inspection.	119	IRC sec. R106
3. Address on house and plainly visible from the street or road.	115	City Code 6-6
4. Check address numbers for correct size.	116	City Code 6-6
5. Check final grade of lot.	556	IRC sec. R401
6. Landings provided at all doors.	579	IRC sec. R311
7. Exterior penetrations properly sealed.	595	IRC sec. N1102
8. Locks on entry door shall not be keyed from the inside.	574	IRC sec. R311
9. Door between house and garage of approved materials and properly installed.	509	IRC sec. R302
10. Verify that proper attic access openings are provided to attic areas that exceed 30 square feet and have a vertical height of 30 inches or greater.	568	IRC sec. R807
11. Attic access provided with pull down ladder as required by city code.	569	City Code 6-37
12. Insulation provided in attic (R-30)	560	IRC sec. N1102
13. Attic eave and gable vents not blocked.	576	IRC sec. R806
14. Guard rails provided and designed as required by code.	564	IRC sec. R312
15. Handrails provided for 4 or more steps and designed per code.	577	IRC sec. R311
16. All exterior doors shall be weather tight.	578	IRC sec. N1102
17. Verify that all ceilings are of proper height.	534	IRC sec. R305
18. Access provided under whirlpool tubs.	580	IRC sec. P2720
19. Check for emergency egress as required by code for sleeping rooms and habitable attics.	508	IRC sec. R310
20. Carbon monoxide alarms installed as required by code.	581	IRC sec. R315
21. Sewer cleanout uncovered and grade level.	544	IRC sec. P3005
22. Proper post construction erosion control in place.	138	City Code
23. Water meter can uncovered and grade level.	139	City Policy
24. Water valves uncovered and brought to grade level incased in concrete.	140	City Policy
25. Sewer manholes brought to grade were applicable.	141	City Policy
26. Driveway completed with proper expansion joints.	142	City Construction Standard
27. Sidewalk completed with proper expansion joints.	143	City Construction Standard
28. Handicap ramp provided at curb where required.	144	Approved Subdivision Plan

## GENERAL CORRECTION CODE LISTING

103	GENERAL – NOT READY FOR INSPECTION	Upon arrival, Inspector found the inspection was not ready.
105	GENERAL – NO ACCESS	Upon arrival the Inspector could not access the property or building. Make corrections and recall the inspection
107	GENERAL – LOCKED	Upon arrival the Inspector found the property or building locked. Make corrections and recall the inspection.
114	GENERAL – ADDRESS NOT POSTED	Address must be posted and visible from street at all times during construction (numbers shall be a minimum of 4 inches high with a minimum stroke width of 1/2 inch). Make corrections and recall the inspection. Address must be posted prior to inspection.
115	GENERAL – FINAL ADDRESS NOT POSTED	Address must be posted on home prior to building final inspection. Make corrections and recall the inspection.
116	GENERAL – ADDRESS NUMBERS INCORRECT SIZE	Address numbers shall be a minimum of 4 inches high with a minimum stroke width of 1/2 inch and shall contrast with their background. Make corrections and recall the inspection.
117	GENERAL – FIRE MARSHAL/INSPECTION REPORT	Fire Marshal Inspection Report is required. Make corrections and recall the inspection.
119	GENERAL – MANUFACTURERS INSTALLATION REQUIREMENTS	Manufacturer's installation instructions shall be available on the job site at the time of inspection. Make corrections and recall the inspection.
121	GENERAL – WORK INCOMPLETE/SEE RED TAG	Inspector found the work to be incomplete – see the red tag, make corrections and recall the inspection.
123	GENERAL – NO PERMIT POSTED	Inspector found no permit posted. Prior to inspections being performed, the permit must be posted. Make corrections and recall the inspection.
129	GENERAL – NO TRASH CONTAINER ON LOT	Trash container must be on the lot for the inspection to be done. All trash must be within the trash container. Make corrections and recall the inspection.
131	GENERAL – NO PORTA-JOHN ON LOCATION	Locate Porta-Johns on location per City Ordinance. Make corrections and recall the inspection.
133	GENERAL – EROSION CONTROL MAINTENANCE	Erosion control must be in place and properly maintained at all times during construction. Make corrections and recall the inspection.
135	GENERAL – EROSION CONTROL	Contact your Inspector at 259-8333 for details on erosion control requirements, make corrections and recall the inspection.
137	GENERAL – TRASH ON LOT	Trash must be held in a proper container on the lot. Clean the lot of all trash; make corrections and recall the inspection.
138	GENERAL – POST CONST EROSION CONTROL	Post construction erosion control is required. Make corrections and recall the inspection.
139	GENERAL – WATER METER CAN	Water meter can needs to be uncovered and brought to grade level. Make corrections and recall the inspection.
140	GENERAL – WATER VALVES	Water valves need to be uncovered and brought to grade level and/or incased in concrete. Make corrections and recall the inspection.
141	GENERAL – MANHOLES	Sewer manholes need to be brought to grade level. Make corrections and recall the inspection.
142	GENERAL – DRIVEWAY	Driveway is not completed and/or does not have proper expansion joints. Make corrections and recall the inspection.

143	GENERAL – SIDEWALK	Sidewalk is not completed and/or does not have proper expansion joints. Make corrections and recall the inspection.
144	GENERAL – HANDICAP RAMP	Handicap ramp needs to be provided at curb as shown on approved subdivision plans. Make corrections and recall the inspection.

<b>ELECTRICAL CORRECTION CODE LISTING</b>		
201	ELECTRICAL – FINAL NOT CALLED IN	The electrical final was not called in or requested. Request the inspection.
202	ELECTRICAL – OPEN KNOCKOUTS	Open knockout shall be filled not taped. Make corrections and recall the inspection.
203	ELECTRICAL – DITCH NOT DEEP ENOUGH	Ditch is not deep enough. Make corrections and recall the inspection.
204	ELECTRICAL – MISSING TWIST-OUTS	Missing twist-outs shall have fill plates not taped. Make corrections and recall the inspection.
205	ELECTRICAL – DITCH COVERED UP	Ditch was covered. Make corrections and recall the inspection.
206	ELECTRICAL – EXTERIOR LIGHTING	Exterior lighting must be installed at all exterior doors. Make corrections and recall the inspection.
207	ELECTRICAL – SAW-POLE ADDRESS	Need address on saw-pole. Make corrections and recall the inspection.
208	ELECTRICAL – PANEL BOARD LABELED	Panel board not properly labeled. Make corrections and recall the inspection.
209	ELECTRICAL – BOX NOT SECURED/SUPPORTED	Electrical box was not properly secured or supported. Make corrections and recall the inspection.
210	ELECTRICAL – PANEL BOARD HEIGHT/LOCATION	Panel board (breaker box) height doesn't meet code. Board Height or location does not meet code.
211	ELECTRICAL - NOT SUITABLE FOR LOCATION	Electrical was not suitable for location. Make corrections and recall the inspection.
212	ELECTRICAL – METER BOX BONDING	Meter box not bonded correctly. Make corrections and recall the inspection.
213	ELECTRICAL – 14 GAUGE WIRE NOT ALLOWED	14 gauge wire is prohibited for house wiring. Make corrections and recall the inspection.
214	ELECTRICAL – PANEL BOARD NOT BONDED	Panel board (meter box) not bonded properly. Make corrections and recall the inspection.
215	ELECTRICAL – WRONG SIZE WIRE, FUSE, BOX OR GROUND ROD	Service does not meet code. Wrong size wire, fuse, and box or ground rod. Make corrections and recall the inspection.
217	ELECTRICAL – WIRING NOT SUPPORTED/SECURE	Wiring is not properly secured or supported. Make corrections and recall the inspection.
219	ELECTRICAL – WIRING IS INCOMPLETE	Wiring is incomplete. Make corrections and recall the inspection.
221	ELECTRICAL - BOX FILL EXCEEDED	Box fill was exceeded. Make corrections and recall the inspection.
223	ELECTRICAL – NEUTRAL NOT BONDED	Neutral was not bonded. Make corrections and recall the inspection.
225	ELECTRICAL – SERVICE NOT GROUNDED	Electrical service was not properly grounded. Make corrections and recall the inspection.

227	ELECTRICAL – GROUND ROD CONNECTION COVERED	The ground rod connection was covered. Make corrections and recall the inspection.
229	ELECTRICAL – GROUND ROD THE WRONG LENGTH	The ground rod was the incorrect length. Make corrections and recall the inspection.
231	ELECTRICAL – SERVICE CONDUIT NOT SECURED	The electrical service conduit was not properly secured or supported. Make corrections and recall the inspection.
233	ELECTRICAL – NO GROUND CONNECTION	There was no reinforcing steel electrical grounding connection. Make corrections and recall the inspection.
235	ELECTRICAL – PANEL/METER COVER MISSING	The electrical panel or meter cover was missing. Make corrections and recall the inspection.
237	ELECTRICAL – ILLEGAL WIRING	Electrical wiring does not conform to the adopted code. Make corrections and recall the inspection.
239	ELECTRICAL – MISSING GFI RECEPTACLE	Required GFI receptacles are missing. Make corrections and recall inspection.
241	ELECTRICAL – POLE NOT PROPERLY SUPPORTED	Electrical pole is not properly supported. Make corrections and recall the inspection.
243	ELECTRICAL – LIGHT/SHELL NOT GROUNDED	The light/shell was not grounded. Make corrections and recall the inspection.
245	ELECTRICAL – DECK NOT GROUNDED	The deck is not grounded. Make corrections and recall the inspection.
249	ELECTRICAL – SMOKE DETECTOR/CIRCUIT	The smoke detector was not on an isolated circuit. Make corrections and recall the inspection.
250	ELECTRICAL – SMOKE DETECTOR	Missing required smoke alarm. Smoke alarms shall be installed in each sleeping room, outside each separate sleeping area in the immediate vicinity of the bedrooms and on each additional story of the dwelling, including basements and habitable attics. Make corrections and recall the inspection.
251	ELECTRICAL – GFI RECEPTACLE NOT WORKING	The GFI receptacle was not working. Make corrections and recall the inspection.
253	ELECTRICAL – ARC FAULT PROTECTION	Arc Fault protection shall be provided in family rooms, dining rooms, living rooms, parlors, libraries, dens, bedrooms, sunrooms, recreations rooms, closets, hallways and similar rooms or areas. Make corrections and recall the inspection.
254	ELECTRICAL – ARC FAULT PROTECTION NOT PROPERLY WORKING	Arc Fault breakers are not properly working. Make corrections and recall the inspection.
255	ELECTRICAL – SERVICE OVERLOAD/LOAD WIRES	The service is overloaded. Load wires not properly sized. Make corrections and recall the inspection.
256	ELECTRICAL – A/C CONDENSER DISCONNECT	Working clearance for A/C condenser disconnect does not meet code. Make corrections and recall the inspection.
257	ELECTRICAL – A/C CONDENSER FUSE/SERVICE BREAKER	The A/C condenser fuse or service breaker is the incorrect size. Make corrections and recall the inspection.
258	ELECTRICAL – WIRE/CSST	Wire too close to CSST. 6” minimum space required. Make corrections and recall the inspection.

259	ELECTRICAL – NAIL PLATES	Wiring must be located 1 ¼” from stud. Nail plates required. Make corrections and recall the inspection.
260	ELECTRICAL – RECEPTICAL/PLACEMENT	Wall receptacle placement does not meet code requirements. Make corrections and recall the inspection.
261	ELECTRICAL – WALL SWITCH IN ROOMS	In all habitable rooms, light and switch required. Make corrections and recall the inspection.
262	ELECTRICAL – LAUNDRY CIRCUIT	At least one dedicated laundry circuit shall be installed to serve laundry appliances. Make corrections and recall the inspection.
263	ELECTRICAL – DRYER CONDUCTORS	Dry conductors not properly sized. Make corrections and recall the inspection.
264	ELECTRICAL – KITCHEN CIRCUIT/MINIMUM	Kitchen small appliance circuits – minimum of 2 required. Make corrections and recall the inspection.
265	ELECTRICAL – KITCHEN/RECEPT/MAX.	Maximum of 2 receptacles per kitchen circuit. Make corrections and recall the inspection.
266	ELECTRICAL – BREAKFAST ROOM/RECEPT LIMIT	In breakfast room a maximum of two receptacles allowed per circuit. Make corrections and recall the inspection.
267	ELECTRICAL – BATHROOM CIRCUIT	Bathroom circuit is required to be a dedicated circuit. Make corrections and recall the inspection.
268	ELECTRICAL – AC WIRING OUTSIDE	AC condenser conductor not properly sized. Make corrections and recall the inspection.
269	ELECTRICAL – OUTSIDE RECEPTICALS (BOX)	Placement of outside receptacle boxes does not meet code requirements. Make corrections and recall the inspection.
270	ELECTRICAL – OUTSIDE RECEPTICALS/GFI	Outside receptacles must be water proof and GFCI protected. Make corrections and recall the inspection.
271	ELECTRICAL – CONDUCTOR TERMINATION	Conductors are not properly terminated. Make corrections and recall the inspection.
272	ELECTRICAL – SERVICE DISCONNECT	Service disconnect required. Make corrections and recall the inspection.
273	ELECTRICAL – GROUNDING ELECTRODE CONDUCTER	Grounding electrode conductor improperly sized. Make corrections and recall the inspection.
274	ELECTRICAL – METAL BOXES BONDED	Metal boxes not properly bonded. Make corrections and recall the inspection.
275	ELECTRICAL – WIRE/CONDUIT SECURED	Wire and/or conduit not properly secured. Make corrections and recall the inspection.
276	ELECTRICAL – GARAGE/ATTICS/CRAWL SPACES/UNFINISHED BASEMENTS	Garage, attics and crawl spaces with equipment, and unfinished basements, does not have lighting, switch at entrance, and/or receptacles. Make corrections and recall the inspection.
277	ELECTRICAL – DRYER CONDUCTORS	Range conductors not properly sized. Make corrections and recall the inspection.
278	ELECTRICAL – HVAC OUTLET LOCATION	A receptacle outlet shall be located on the same level and within 25 feet of the HVAC equipment. Make corrections and recall the inspection.
279	ELECTRICAL – HVAC OUTLET POWER SUPPLY	The receptacle outlet required within 25 feet of the HVAC equipment shall not be connected to the load side of the HVAC equipment disconnecting means. Make corrections and recall the inspection.
280	ELECTRICAL – OUTSIDE	Exterior electrical receptacles are required to be located in the front and

	RECEPTICALS	back of the dwelling. Make corrections and recall the inspection.
281	ELECTRICAL – PLACEMENT OF KITCHEN COUNTERTOP RECEPTICALS	Placement of kitchen countertop receptacles does not meet code. Make corrections and recall the inspection.
282	ELECTRICAL –KITCHEN COUNTERTOP RECEPTICALS GFCI	Kitchen countertop receptacles shall be GFCI protected. Make corrections and recall the inspection.
283	ELECTRICAL – ISLAND AND PENINSULA OUTLET	Islands and Peninsulas shall have a minimum of one receptacle for countertop use. Make corrections and recall the inspection.
284	ELECTRICAL – ISLAND AND PENINSULA OUTLET (GFCI)	Island and Peninsula receptacles for countertop use shall be GFCI protected. Make corrections and recall the inspection.
285	ELECTRICAL – GFCI REQUIRED	All receptacles that are located within 6 feet of the outside edge of a laundry, utility or wet bar sink shall have GFCI protection. Make corrections and recall the inspection.
286	ELECTRICAL – BATHROOM RECEPTACLE LOCATION	There shall be a bathroom receptacle adjacent to each lavatory location. Make corrections and recall the inspection.
287	ELECTRICAL – BATHROOM RECEPTACLE GFCI	Bathroom receptacles shall be GFCI protected. Make corrections and recall the inspection.
288	ELECTRICAL – GARAGE RECEPTACLES GFCI	All garage receptacles shall be GFCI protected. Make corrections and recall the inspection.

## PLUMBING CORRECTION CODE LISTING

301	PLUMBING – FINAL NOT CALLED IN	The final plumbing was not called in. Call in the final plumbing inspection.
302	PLUMBING – ACCESS TO FIXTURES	Need access to fixtures with concealed slip joint connections. Make corrections and recall the inspection.
303	PLUMBING – LACK OF FALL/SLOPE ON DRAINS	The fall or slope on drains is incorrect. Make corrections and recall the inspection.
304	PLUMBING – WATER CLOSET RINGS/FLANGE	Water closet rings not properly installed (stool flange). Make corrections and recall the inspection.
305	PLUMBING – BEDDING UNDER PIPE	There is improper fill, or bedding under the pipe. Make corrections and recall the inspection.
306	PLUMBING – WATER LINES/JOINTS UNDER SLAB	Under-slab water lines shall have no joints under the slab. Make corrections and recall the inspection.
307	PLUMBING – LEAKS ON PIPING	There were leaks on the piping. Make corrections and recall the inspection.
308	PLUMBING – ISLAND SINK VENT	Island sink not properly vented or size of piping doesn't meet code. Make corrections and recall the inspection.
309	PLUMBING – VENTING/SIZE/CLEANOUT	The plumbing does not meet code for venting, sizing, or cleanouts. Make corrections and recall the inspection.
310	PLUMBING – CSST GAS PIPING	CSST gas piping is not installed and bonded per City policy. Make corrections and recall the inspection.
311	PLUMBING – BACKFLOW PREVENTER	The plumbing backflow preventer is not installed according to the code. Make corrections and recall the inspection.
312	PLUMBING – TRACER WIRE (GAS PIPING)	Gas piping tracer wire missing. Make corrections and recall the inspection.

313	PLUMBING - BRASS BALL VALVE	The brass ball valve is not installed. Make corrections and recall the inspection.
314	PLUMBING – SEDIMENT TRAP	Sediment trap not installed where required. Make corrections and recall the inspection.
315	PLUMBING – VENT TERMINATION	The vent termination is too close to the house opening or is not terminated properly above the roof. Make corrections and recall the inspection.
316	PLUMBING – LOW AIR PRESSURE (GAS)	Gas piping system had low air pressure. Make corrections and recall the inspection.
317	PLUMBING – BACK WATER VALVE	The plumbing back water valve is not at grade. Make corrections and recall the inspection.
318	PLUMBING – THERMAL EXPANSION CONTROL	Water heaters shall be equipped with a thermal expansion control device when dwelling has a pressure reducing valve. Make corrections and recall the inspection.
319	PLUMBING – CLEANOUTS	Plumbing cleanouts are required, but are missing. Make corrections and recall the inspection.
320	PLUMBING – ELEVATION OF WATER HEATER	Fuel fired water heaters where located in the garage or in a closet that opens directly into the garage shall be elevated 18 inches. Make corrections and recall the inspection.
321	PLUMBING – NAIL PLATES/INSULATION/BACKING	There are missing nail plates, insulation or backing. Make corrections and recall the inspection.
322	PLUMBING – FIXTURES	Plumbing fixtures are not installed per their listing or minimum code requirements. Make corrections and recall the inspection.
323	PLUMBING – LEAKS ON FIXTURE TRAPS	There were leaks on fixture traps. Make corrections and recall the inspection.
324	PLUMBING – HOT WATER CONTROL	Fixture fittings and faucets that are supplied with both hot and cold water shall be installed so that the left-hand side of the fixture fittings or faucet represents the flow of hot water when facing the outlet. Make corrections and recall the inspection.
325	PLUMBING – CUTTING/NOTCHING	There is incorrect cutting, notching and boring of framing members. Make corrections and recall the inspection.
326	PLUMBING – DISHWASHER	Dishwasher is not installed per manufactures instructions or minimum code requirements. Make corrections and recall the inspection.
327	PLUMBING – IMPROPER MATERIAL	There was improper material used. Make corrections and recall the inspection.
328	PLUMBING – GARBAGE DISPOSAL	Garbage disposal is not installed per manufactures instructions or minimum code requirements. Make corrections and recall the inspection.
329	PLUMBING – TOO CLOSE TO SEWER/SEPTIC	Plumbing is too close to sewer or septic. Make corrections and recall the inspection.
330	PLUMBING – WATER TEMPERATURE-LIMITING DEVICE	The hot water supplied to bathtubs and whirlpool bathtubs shall be limited to a maximum temperature of 120°F by a water temperature-limiting device that conforms to ASSE 1070. Make corrections and recall the inspection.
331	PLUMBING - APPROVED PLANS NOT ON SITE	Approved plans were not on site. Make corrections and recall the inspection.
332	PLUMBING – APPLIANCE LISTING	One or more appliances have not been installed per their listing and/or minimum code requirements.
335	PLUMBING – WATER	Water heater vent is not proper type, size, or does not meet required

	HEATER VENT	clearances from combustibles and/or proper termination. Make corrections and recall the inspection.
337	PLUMBING – TOO SHALLOW	Plumbing system is too shallow. Make corrections and recall the inspection.
339	PLUMBING – PUMP SYSTEM NOT COMPLETE	Plumbing pump system was not complete. Make corrections and recall the inspection.
341	PLUMBING – LOW AIR PRESSURE	Plumbing system had low air pressure. Make corrections and recall the inspection.
343	PLUMBING – BAD GAUGE	Plumbing system had bad gauge. Make corrections and recall the inspection.
345	PLUMBING – SEAL /GROUT /PLUMBING FIXTURES	Need to seal or grout around plumbing fixtures. Make corrections and recall the inspection.
347	PLUMBING – LOCATE CLEANOUT	Contractor must locate cleanout (raise or lower). Sewer clean out is not to grade or accessible. Make corrections and recall the inspection.
349	PLUMBING – IMPROPER SIZING ON PIPE	There was improper sizing on pipe. Make corrections and recall the inspection.
350	PLUMBING – WATER PIPE ATTACHMENT/SUPPORT.	Water pipe not properly attached and/or supported. Make corrections and recall the inspection.
353	PLUMBING – DOES NOT MEET CODE	Plumbing does not meet code. Make corrections and recall the inspection.
354	PLUMBING – PRV REQUIRED	Pressure Reducing Valve is required. Make corrections and recall the inspection.
355	PLUMBING – IMPROPER PAN OR DRAIN	Plumbing has improper pan or drain. Make corrections and recall the inspection.
357	PLUMBING – IMPROPER T & P VALVE/DRAIN	Plumbing has improper T & P valve or T & P valve drain line not properly terminated. Make corrections and recall the inspection.
359	PLUMBING – NO CUT-OFF	Plumbing has no cut-off. Make corrections and recall the inspection.
360	PLUMBING – PIPE SLEEVED	Plumbing piping shall be sleeved at all foundation wall penetrations. Make corrections and recall the inspection.
361	PLUMBING – SLAB PENETRATION.	Plumbing piping shall be protected at slab penetrations. Make corrections and recall the inspection.
362	PLUMBING – TRAPS	There was improper sizing on traps. Make corrections and recall the inspection.
363	PLUMBING – VENT FLASHING	Vent flashing is not in place. Make corrections and recall the inspection.
364	PLUMBING – VENT SIZE	Vents are not properly sized for each fixture and/or the sewer line. Make corrections and recall the inspection.
365	PLUMBING – AIR- ADMITTANCE VALVES	Air-admittance valves not properly located. Make corrections and recall the inspection.
366	PLUMBING – TAPING SADDLE	Taping saddle not properly installed. Make corrections and recall the inspection.
367	PLUMBING – TAP LOCATION	Tap is not the proper distance from manhole. Make corrections and recall the inspection.
368	PLUMBING – GAS PIPE SUPPORT.	Gas pipe not properly supported. Make corrections and recall the inspection.
369	PLUMBING – WATER HEATER	Water heater is not installed per code and/or manufactures instructions. Make corrections and recall the inspection.

## MECHANICAL CORRECTION CODE LISTING

401	MECHANICAL – MEETING WITH BUILDING OWNER	The Inspector needs to meet with the building owner. Please call to schedule a meeting.
402	MECHANICAL – CONDENSER HEIGHT	Condenser height must be a minimum of 3” above ground. Make corrections and recall the inspection.
403	MECHANICAL – FINAL NOT CALLED IN	The mechanical final was not called in. Call and schedule the final.
404	MECHANICAL – APPLIANCE GUARDING	Appliances subject to physical damage must be suitably guarded. Make corrections and recall the inspection.
405	MECHANICAL – DRYER VENT	The dryer vent is not code compliant. Make corrections and recall the inspection.
406	MECHANICAL – DRYER VENT TERMINATION	Dryer vents shall terminate on the outside of the building. Exhaust duct terminations shall be in accordance with the dryer manufacturer's installation instructions. If the manufacturer's instructions do not specify a termination location, the exhaust duct shall terminate not less than 3 feet in any direction from the openings into buildings. Exhaust duct terminations shall be equipped with a backdraft damper. Additionally, exhaust shall not terminate within 3 feet of condensing units. Screens shall not be installed at the duct termination. Make corrections and recall the inspection.
407	MECHANICAL – DRYER DUCT PROTECTION	Clothes dryer exhaust duct missing protective shield plates where nails or screws from finish or other work are likely to penetrate the duct. Protective shield plates shall be constructed of steel a minimum thickness of 0.062-inch and extend a minimum of 2 inches above sole plates and below top plates. Make corrections and recall the inspection.
408	MECHANICAL – DAY CARE NEEDS STATE PLANS	Day care needs state plans. Obtain these plans and recall the inspection.
409	MECHANICAL – PERMIT REQUIRED	Inspector found ongoing work that requires a permit and no permit was issued. Obtain correct permits for construction and recall the inspection.
411	MECHANICAL – UNDERGROUND NOT COMPLETE	The mechanical underground was not complete. Make corrections and recall the inspection.
413	MECHANICAL – MECHANICAL COVERED UP	The mechanical was covered up. Make corrections and recall the inspection.
414	MECHANICAL – GAS PIPING CONCEALED UNIONS	Unions shall not be concealed within construction. Make corrections and recall the inspection.
415	MECHANICAL – FIRE MARSHAL SIGNOFF	The project needs the Fire Marshal signoff inspection report. Arrange for this and recall the inspection.
417	MECHANICAL – MECHANICAL GREASE DUCT	The mechanical grease duct is not correct. Make corrections and recall the inspection.
418	MECHANICAL – MECHANICAL MAKEUP AIR	The mechanical makeup air is not correct. Make corrections and recall the inspection.
419	MECHANICAL – RANGE HOOD	Range hood shall be vented to the exterior or listed un-vented type. Make corrections and recall the inspection.
420	MECHANICAL – RANGE	Range hood duct not properly installed. Make corrections and recall the

	HOOD DUCT	inspection.
421	MECHANICAL – HOOD CLEARANCE	The mechanical hood clearance is not correct. Make corrections and recall the inspection.
422	MECHANICAL – CONDENSATION DRAIN	Mechanical condensation drain is not correct. Make corrections and recall the inspection.
423	MECHANICAL – AUXILIARY DRAIN PAN	The auxiliary pan shall have a minimum depth of 1.5 inches, shall not be less than 3 inches larger than the unit or the coil dimensions in width and length and shall be constructed of corrosion-resistant material. Make corrections and recall the inspection.
424	MECHANICAL – EQUIPMENT IN AUXILIARY PANS	Appliances and equipment shall be installed above the flood level rim of the pan. Supports located inside of the pan to support the appliance or equipment shall be water resistant and approved. Make corrections and recall the inspection.
425	MECHANICAL – AUXILIARY CONDENSATE DRAIN	Auxiliary condensate drain is not proper size, material and/or not terminated properly. Or installed safety switch is not an approved switch. Make corrections and recall the inspection.
426	MECHANICAL – MECHANICAL AIR TEST	Mechanical air test failure. See tag, make corrections and recall the inspection.
427	MECHANICAL – PIPING PLAN FOR LOAD	Mechanical piping plan needed for pipe size load. Make corrections and recall the inspection.
429	MECHANICAL – PIPE NOT DEEP ENOUGH	Mechanical pipe is not deep enough or is covered up. Make corrections and recall the inspection.
431	MECHANICAL – MECHANICAL TRACER WIRE	Mechanical tracer wire missing. Make corrections and recall the inspection.
433	MECHANICAL – PIPE IDENTIFICATION	Mechanical pipe needs to be identified. Make corrections and recall the inspection.
435	MECHANICAL – NO ACCESS TO ATTIC AREA	There is no access to the attic area for mechanical inspection. Make corrections and recall the inspection.
436	MECHANICAL – SEISMIC SIGNOFF	A seismic signoff is required. Make corrections and recall the inspection.
437	MECHANICAL – ACCESS TO ATTIC AREA	Mechanical equipment attic installation does not have proper access opening as required by code. Make corrections and recall the inspection.
438	MECHANICAL – ATTIC ACCESS WALKWAY	Mechanical equipment attic installation does not have proper access walkway as required by code. Make corrections and recall the inspection.
439	MECHANICAL – WORKING CLEARANCE	Mechanical equipment does not have proper working clearance as required by code. Make corrections and recall the inspection.
440	MECHANICAL – ATTIC INSTALLATION CLEARANCE	Mechanical equipment attic installation does not have proper clearances from combustibles. Make corrections and recall the inspection.
441	MECHANICAL – FURNACE CLEARANCE	The furnace clearance is not correct. Make corrections and recall the inspection.
442	MECHANICAL – FURNACE CLEARANCE COMPARTMENTS/ALCOVES	Furnaces located within compartments or alcoves shall have a minimum working space clearance of 3 inches along the sides, back and top with a total width of the enclosing space being at least 12 inches wider than the furnace or air handler. Make corrections and recall the inspection.
443	MECHANICAL – AIR LEAKS	Air leaks in the mechanical system need to be sealed. Make corrections and recall the inspection.
445	MECHANICAL – VENT NOT	The mechanical vent does not meet code; see red tag. Make corrections

	TO CODE	and recall the inspection.
446	MECHANICAL – FLUE VENT AND/OR CHIMNEY	Flue vent and/or chimney are not terminated at proper height. Make corrections and recall the inspection.
447	MECHANICAL – COMBUSTION AIR	Need combustion air for fueled fired appliances located within an enclosure. Make corrections and recall the inspection.
449	MECHANICAL – RETURN AIR	The return air does not meet code. Make corrections and recall the inspection.
451	MECHANICAL – GAS PIPING INCOMPLETE	The mechanical gas piping was incomplete. Make corrections and recall the inspection.
453	MECHANICAL – GAS LINE DEPTH	Gas line is not proper depth. Make corrections and recall the inspection.
455	MECHANICAL – BATH FANS/VENT	The bath exhaust fan duct is not installed properly and/or is not vented to the exterior. Make corrections and recall the inspection.
456	MECHANICAL – DUCT OPENINGS IN GARAGE	Duct openings are not permitted in the garage. Make corrections and recall the inspection.
457	MECHANICAL – DUCT WORK	The duct work is not complete or not to code. Make corrections and recall the inspection.
458	MECHANICAL – DUCT MATERIAL/CONST	Duct material is incorrect and/or construction does not meet code. Make corrections and recall the inspection.
459	MECHANICAL – DUCT SUPPORT	Duct work is not properly supported. Make corrections and recall the inspection.
460	MECHANICAL – FLEXIBLE DUCT	Flexible duct is not installed per manufactures instructions. Make corrections and recall the inspection.
461	MECHANICAL – FLEXIBLE DUCT CONNECTORS	Flexible duct connectors shall not exceed 14 feet. Make corrections and recall the inspection.
462	MECHANICAL – COMPARTMENT/ALCOVE	Furnace’s installed in compartments or alcoves do not have proper clearance. Make corrections and recall the inspection.
463	MECHANICAL – FACTORY BUILT FIRE PLACE	Factory built fire place not installed per manufactures installation instructions. Make corrections and recall the inspection.
464	MECHANICAL – FIRE PLACE GAS SHUTOFF	Factory built fireplaces shall have a gas shutoff valve located outside of the firebox within 6 feet of the fireplace. Make corrections and recall the inspection.
465	MECHANICAL – APPLIANCE INSTALLATION	Appliances shall be installed per manufacturer’s installation instructions or minimum code requirements. Make corrections and recall the inspection.
466	MECHANICAL – LOCKING ACCESS PORT CAPS	Refrigerant circuit access ports located outdoors shall be fitted with locking-type tamper-resistant caps. Make corrections and recall the inspection.
467	MECHANICAL – DRYER VENT LABEL	Where the exhaust duct is concealed within the building construction, the equivalent length of the exhaust duct shall be identified on a permanent label or tag. The label or tag shall be located within 6 feet of the exhaust duct connection. Make corrections and recall the inspection.

## BUILDING CORRECTION CODE LISTING

<b>501</b>	BUILDING – FRONT SETBACK	The front setback does not conform to the code and/or plat. Make corrections and recall the inspection.
<b>502</b>	BUILDING – CUTTING AND NOTCHING	Cutting and notching of framing members does not meet code. Make corrections and recall the inspection.
<b>503</b>	BUILDING – SIDE SETBACK	The side setback does not conform to the code and/or plat. Make corrections and recall the inspection.
<b>504</b>	BUILDING – LOAD BEARING WALLS	Interior load-bearing walls must be anchored. Make corrections and recall the inspection.
<b>505</b>	BUILDING – REAR SETBACK	The rear setback does not conform to the code and/or plat. Make corrections and recall the inspection.
<b>506</b>	BUILDING – GLASS	Glass is in a hazardous location. Make corrections and recall the inspection.
<b>507</b>	BUILDING – EASEMENT	The building or part of the building is located on an easement. Make corrections and recall the inspection.
<b>508</b>	BUILDING – EMERGENCY EGRESS	Emergency egress is required for bedroom. Make corrections and recall the inspection.
<b>509</b>	BUILDING – DOOR BETWEEN GARAGE AND HOUSE	The door between the house and garage is not made of approved materials and/or properly installed. Make corrections and recall the inspection.
<b>510</b>	BUILDING – NAILING SCHEDULE	Nailing schedule must be in compliance. Make corrections and recall the inspection.
<b>511</b>	BUILDING – IMPROPER ZONING	There is improper zoning for the intended purpose/building.
<b>512</b>	BUILDING – SHEAR PANEL SPACING	Shear panel spacing must be code compliant. Make corrections and recall the inspection.
<b>513</b>	BUILDING – ELECTRIC OVER POOL	There are electrical wires over pool water. Make corrections and recall the inspection.
<b>514</b>	BUILDING – MASONRY LOAD	Masonry loading is on wood. Make corrections and recall the inspection.
<b>515</b>	BUILDING – ENGINEER FIX REQUIRED	An engineer fix is required. Make corrections and recall the inspection.
<b>516</b>	BUILDING – NO BRICK LEDGE	There was no brick ledge. Make corrections and recall the inspection.
<b>517</b>	BUILDING – PROPERTY NOT STRUNG	The property line is not strung or staked. Make corrections and recall the inspection.
<b>518</b>	BUILDING – NO OTHER FINALS	Electrical, mechanical and plumbing finals are required. Make corrections and recall the inspection.
<b>519</b>	BUILDING – PROPER PINS	Property pins have not been located. Make corrections and recall the inspection.
<b>520</b>	BUILDING – VAPOR BARRIER	Vapor barrier is required. Make corrections and recall the inspection.
<b>521</b>	BUILDING – RADIUS PIN	The radius pin was not located. Make corrections and recall the inspection.
<b>522</b>	BUILDING – FOOTING DEPTH	Footing depth is not 18 inches and/or 12 inches into undisturbed soil. Make corrections and recall the inspection.
<b>523</b>	BUILDING – MANUFACTURED TRUSSES	Manufactured trusses are not installed according to the manufacturer’s specifications. Make corrections and recall the inspection.
<b>524</b>	BUILDING –FRAMING	Framing requires more work. Make corrections and recall the inspection.

	WORK	
525	BUILDING – FOOTING NOT WIDE ENOUGH	Footing width does not meet code. Make corrections and recall the inspection.
526	BUILDING – I JOIST	I-joint must be installed according to the Manufacturer’s specifications. Make corrections and recall the inspection.
527	BUILDING – REBAR	Reinforcing steel size, placement, lap splice, clearances from earth does not meet code or was not in place. Make corrections and recall the inspection.
528	BUILDING – LVL BEAM	LVL Beams were not installed according to the manufacturer’s specification. Make corrections and recall the inspection.
529	BUILDING – PIERS	The building piers were not properly located. Make corrections and recall the inspection.
530	BUILDING – PREVIOUS RED-TAG ITEMS	Previous red-tag items must be corrected prior to doing this inspection. Make corrections and recall the inspection.
531	BUILDING – CLEAN FOOTING	Clean footing of loose dirt, mud, water, organic materials and debris. Make corrections and recall the inspection.
532	BUILDING – BUILDING FINAL	Building final is not ready. Make corrections and recall the inspection.
533	BUILDING – GRADE STAKES	The grade stakes were not in place. Make corrections and recall the inspection.
534	BUILDING – CEILINGS HEIGHT	Ceiling does not meet minimum height requirements. Make corrections and recall the inspection.
535	BUILDING – RAFTER TIES	Rafter ties are required every 4 feet. Make corrections and recall the inspection.
536	BUILDING – BOTTOM PLATES FULL BEARING	Bottom plates shall have full bearing. Make corrections and recall the inspection.
537	BUILDING – RAFTERS AND CEILING JOISTS	Rafters and ceiling joists are required to be connected every 4 feet or rafter ties installed every 4 feet. Make corrections and recall the inspection.
538	BUILDING – LANDSCAPING	The landscape must be completed per ordinance. Make corrections and recall the inspection.
539	BUILDING – TERMITE TREATMENT	Termite treatment is required. Make corrections and recall the inspection.
540	BUILDING – GRADE/SLOPE	The grade/slope must be code compliant. Make corrections and recall the inspection.
541	BUILDING – SLAB STEEL SUPPORT	Slab reinforcement is not supported properly. Make corrections and recall the inspection.
542	BUILDING – HOLDING WATER	Property is holding water. Make corrections and recall the inspection.
543	BUILDING – WIRE MESH	Wire mesh is required. Make corrections and recall the inspection.
544	BUILDING – SEWER CLEANOUT	The sewer cleanout is too low. Make corrections and recall the inspection.
545	BUILDING – INCORRECT THICKNESS	Slab is incorrect thickness. Make corrections and recall the inspection.
546	BUILDING – DEMOLITION	The demolition was not complete. Make corrections and recall the inspection.
547	BUILDING – SLAB ELEVATION	Slab elevation is too low. Make corrections and recall the inspection.
548	BUILDING – ELECTRICAL	An electrical rough inspection is required. Make corrections and recall the

	ROUGH	inspection.
549	BUILDING – JOIST SPAN	Joist span is greater than allowed. Make corrections and recall the inspection.
551	BUILDING – NAILING/SECURING	Nailing and securing is required. Make corrections and recall the inspection.
552	BUILDING – PLUMBING ROUGH	The rough plumbing inspection is required. Make corrections and recall the inspection.
553	BUILDING – VENTILATION	Ventilation is required. Make corrections and recall the inspection.
554	BUILDING – FIRE DEPARTMENT INSPECTION	The Fire Department must perform an inspection. Make corrections and recall the inspection.
555	BUILDING – ACCESS DOOR	Access door is the incorrect size. Make corrections and recall the inspection.
556	BUILDING – FINAL GRADE	Lots shall be graded to drain surface water away from foundation walls. The grade shall fall a minimum of 6 inches within the first 10 feet. Where lot lines, walls, slopes or other physical barriers prohibit 6 inches of fall within 10 feet, drains or swales shall be constructed to ensure drainage away from the structure. Make corrections and recall the inspection.
557	BUILDING – CRAWL SPACE	Crawl space must be 18 inches. Make corrections and recall the inspection.
558	BUILDING – SMOKE DETECTOR	The smoke detector failed to operate. Make corrections and recall the inspection.
559	BUILDING – BOTTOM PLATES TREATED MATERIAL	Treated material is required for exterior bottom plates. Make corrections and recall the inspection.
560	BUILDING – INSULATION	Insulation is required in the attic and/or walls. Make corrections and recall the inspection.
561	BUILDING – GIRDER/SILLS	Girder and/or sills are required. Make corrections and recall the inspection.
562	BUILDING – WEEP HOLES	Weep holes must be code compliant. Make corrections and recall the inspection.
563	BUILDING – DOUBLE TOP-PLATE	Double top-plate does not have proper continuity. Make corrections and recall the inspection.
564	BUILDING – GUARDRAILS	Guardrails are required, or guardrails are not code compliant. Make corrections and recall the inspection.
565	BUILDING – BOTTOM PLATE ANCHORING	Bottom plate was not anchored properly and/or anchors are incorrectly spaced. Make corrections and recall the inspection.
566	BUILDING – ATTIC VENTILATION	Attic ventilation does not meet code. Make corrections and recall the inspection.
567	BUILDING – WOOD IN BRICK LEDGE	There was wood in the brick ledge. Make corrections and recall the inspection.
568	BUILDING – ATTIC ACCESS SIZE/LOCATION	The attic access rough-framed opening shall not be less than 22 inches by 30 inches and shall be located in a hallway or other readily accessible location. When located in a wall, the opening shall be a minimum of 22 inches wide by 30 inches high. Make corrections and recall the inspection.
569	BUILDING – ATTIC ACCESS PULL DOWN LADDER	The attic access shall be accessible by pull down ladder. Make corrections and recall the inspection.
570	BUILDING – WALL FRAMING	Wall framing does not meet code for proper material, height, and/or spacing of studs. Make corrections and recall the inspection.

571	BUILDING – FACTORY BUILT FIRE PLACE CLEARANCE	Factory built fire place does not have proper clearance to combustibles per the manufacturers' installation instructions. Make corrections and recall the inspection.
572	BUILDING – FACTORY BUILT FIRE PLACE SECURE	Factory built fire place is not secured to framing per the manufacturers' installation instructions. Make corrections and recall the inspection.
573	BUILDING – BRICK FLASHING	Brick flashing is required. Make corrections and recall the inspection.
574	BUILDING – ENTRY LOCK	Locks on entry door shall not be keyed from the inside. Make corrections and recall the inspection.
575	BUILDING – POST TENSION	Post tension must be installed in accordance with the plans. Make corrections and recall the inspection.
576	BUILDING – EAVE/GABLE VENTS	Attic eave vents and/or gable vents are blocked. Make corrections and recall the inspection.
577	BUILDING – HANDRAILS	Handrails are required for 4 or more steps, or handrails are not code compliant. Make corrections and recall the inspection.
578	BUILDING – EXTERIOR DOORS	All exterior doors shall be weather tight. Make corrections and recall the inspection.
579	BUILDING – LANDINGS	Landings are not provided at all doors. Make corrections and recall the inspection.
580	BUILDING – WHIRLPOOL ACCESS	Access shall be provided to whirlpool circulation pump, or access does not comply with code requirements. Make corrections and recall the inspection.
581	BUILDING – CARBON MONOXIDE ALARMS	Carbon monoxide alarms are required by code. Make corrections and recall the inspection.
583	BUILDING – BRICK TIE	Brick tie gauge must meet code requirements. Make corrections and recall the inspection.
584	BUILDING – FLOOR JOIST BEARING	Floor joists joist shall bear on 1 ½ inches of wood or metal. Make corrections and recall the inspection.
585	BUILDING – SHEAR WALL BRACING	Shear wall bracing is not in compliance with code. Need to provide shear wall bracing plan prior to re-inspection. Make corrections and recall the inspection.
586	BUILDING – CEILING JOIST BEARING	Ceiling joists joist shall bear on 1 ½ inches of wood or metal. Make corrections and recall the inspection.
587	BUILDING – FIRE BLOCKING/DRAFT DTOPPING	Fire blocking or draft stopping is required at ceiling and floor levels, and horizontally at 10 feet in concealed stud spaces, at furred ceilings, stairways, penetrations of vents, pipes, etc. Make corrections and recall the inspection.
588	BUILDING – FLOOR JOIST	Floor joists are incorrectly sized, spaced or over allowable span. Make corrections and recall the inspection.
589	BUILDING – ENGINEERS LETTER	An Engineer's letter for the foundation must be submitted and on file. Make corrections and recall the inspection.
590	BUILDING – CEILING JOIST	Ceiling joists are incorrectly sized, spaced or over allowable span. Make corrections and recall the inspection. Make corrections and recall the inspection.
591	BUILDING – RAFTERS	Rafters are incorrectly sized, spaced or over allowable span. Make corrections and recall the inspection. Make corrections and recall the inspection.
592	BUILDING – BEAMS AND GIRDERS	Girders and/or beams do not meet code for size, spacing, span and/or bearing. Double joists required under bearing walls and partitions. Make

		corrections and recall the inspection.
593	BUILDING – HEADERS	Headers are over spanned or not supported properly. Make corrections and recall the inspection.
594	BUILDING – DWELLING UNIT SEPERATION	Fire wall does not comply with approved fire wall plan or City code. Make corrections and recall the inspection.
595	BUILDING – EXTERIOR PENETRATIONS	Exterior penetrations not properly sealed or flashed. Make corrections and recall the inspection.
596	BUILDING – PARAPET	Parapet does not comply with City code. Make corrections and recall the inspection.
597	BUILDING – STAIR RISE/RUN AND HEADROOM	The stair rise and run/headroom must be redone to meet code. Make corrections and recall the inspection.
598	BUILDING – FIRE RATED ROOF DECKING	Fire rated roof decking is required. Fire rated roof decking not installed correctly. Make corrections and recall the inspection.
599	BUILDING – COLLAR TIES	Install collar ties. Make corrections and recall the inspection.

## **2. GENERAL CORRESPONDANCE / NOTIFICATION**



**BROKEN ARROW POLICE DEPARTMENT**  
2302 South First Place, Broken Arrow, OK 74012  
PHONE: (918) 259-8400; FAX: (918) 251-2427

Press Release No. **PIO-1**

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Date: **01-24-14**

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Subject: **Junior Police Academy graduate receives Eagle Scout Award**

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Authority/Title: Cpl. Leon Calhoun

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Phone Number: 918-451-8200 ext. 8517, or by text at 918-720-5098

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The Broken Arrow Police Department would like to congratulate Boy Scout Gabe Sipes, who recently earned his Eagle Scout Award.

Gabe is a graduate of the Broken Arrow Police Department's Junior Police Academy and is the son of Captain Greg Sipes, a sixteen year veteran of the Department. His eagle project consisted of designing and constructing an agility/obstacle course for the Department's canine unit. Gabe chose to do this project because during his time in the JPA he noticed officers did not have a dedicated place to train with their canine partners.

Through donations from family friends, local FOP organizations and a sizeable donation from local business, Tactical Electronics, Gabe was able to raise the funds necessary to complete his project. He personally designed each obstacle and oversaw a team of adult and scout volunteers to bring his idea to fruition.

We would like to thank Gabe Sipes and his team of volunteers for their excellent work and for choosing to serve the Broken Arrow Police Department with his project.

We would also like to invite local media representatives to attend a presentation ceremony on Tuesday, January 28<sup>th</sup> at 6:00 p.m. Gabe and other members of Boy Scout Troop 975 will be on hand at the Broken Arrow Police Department Training Center (on 51<sup>st</sup> east of 209<sup>th</sup>) to officially present the course to the canine unit. This presentation will be attended by representatives of the City of Broken Arrow, the Chief of Police, several police officers who are also Eagle Scouts, and will include police canine demonstrations.

### **3. SPECIAL EVENTS / ACTIVITIES**

**To:** Thomas M. Moton, City Manager  
**From:** Stephanie Higgins, Director of Communications *SRH*  
**CC:** All Department Heads, Marcae Hilton  
**Date:** January 24, 2014  
**Re:** **REMINDER:** Chamber of Commerce Annual Awards Banquet

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The Broken Arrow Chamber of Commerce Annual Awards Banquet is scheduled for Feb. 22, 2014 at the Hard Rock Casino, 777 W. Cherokee, Catoosa, Ok. Reception begins at 6:30 followed by dinner and the program at 7:30.

As in year's past, the City has purchased one table of 8 which is typically used for the City Council and guest. For others who would like to attend, individual tickets are \$100 a piece and should be paid for from each department's respective budget.

**City Councilors and Employees who plan to attend the event need to RSVP to Marcae Hilton no later than Jan. 31.**