



**ASSESSMENT LETTER  
APPLICATION**

Property Address \_\_\_\_\_ County \_\_\_\_\_

Subdivision \_\_\_\_\_ Lot \_\_\_ Block \_\_\_ Section \_\_\_ Township \_\_\_ Range \_\_\_

Parcel ID# \_\_\_\_\_ (if available)

**Requirements**

\$50.00 non-refundable fee

\*\*If property is vacant land with no address, you must submit:

- (1) Detailed site plan
- (1) Legal/Exhibit description

**Submittals**

Email to: [buildpermits@brokenarrowok.gov](mailto:buildpermits@brokenarrowok.gov) or fax to: 918-258-4998 if your company has an escrow account set up or mail in application with payment to:  
 City of Broken Arrow  
 Attn: Assessment Letter  
 220 South 1<sup>st</sup> Street  
 Broken Arrow, OK 74012

**Contact Information**

Title Company Name \_\_\_\_\_ Contact Name \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

City, State, Zip \_\_\_\_\_

**Your File Number** (if available) \_\_\_\_\_ (for additional information if needed)

Seller Name \_\_\_\_\_  Refinance

Buyer Name \_\_\_\_\_

**Closing date** \_\_\_\_\_

**Office Use Only**

Amount Owed \_\_\_\_\_ Dated \_\_\_\_\_

Application Number \_\_\_\_\_

- Building Permit
- Code Enforcement  Active Case
- Demolition
- Old Assessment Letter
- Planning & Zoning
- Other \_\_\_\_\_

Research/Legal  
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