

ANY PRIVATE DEED/PLAT RESTRICTIONS ON THE PROPERTY? YES NO, IF YES, EXPLAIN:

PROJECT ADDRESS OR GENERAL LOCATION: _____

PRESENT ZONING/USE: _____

RELATED CASE NUMBERS _____

100 YEAR FEMA FLOODPLAIN ON PROPERTY? YES NO

I HEREBY CERTIFY THAT THE INFORMATION HEREIN SUBMITTED IS COMPLETE, TRUE AND ACCURATE AND THAT I/WE HAVE BEEN NOTIFIED OF THE DEVELOPMENT PROCEDURES AND GUIDELINES, INCLUDING PLATTING AND SITE PLAN REVIEWS IF REQUIRED AND ALL FEES AND CHARGES RELATED TO SITE IMPROVEMENTS, DEVELOPMENT AND BUILDING PERMIT COSTS.

SIGNATURE OF APPLICANT: _____ DATE: _____

(TYPE OR PRINT NAME OF APPLICANT SIGNING): _____

CHECK BOX IF ATTACHING OWNER'S SIGNATURE AUTHORIZATION FORM

SIGNATURE OF PROPERTY OWNER: _____ DATE: _____

(PRINT NAME OF OWNER SIGNING) _____

CONTACT PERSON FOR THIS APPLICATION: _____

(Please Print)

CONTACT PERSON'S PHONE NUMBER: _____

DO NOT WRITE BELOW THIS LINE

DATE REC'D: _____ REC'D BY: _____ FEE: _____

PLANNING COMMISSION DATE: _____

Received Date
(Date Stamp Here)

GUIDELINES FOR SUBMITTAL OF LANDSCAPE PLANS CITY OF BROKEN ARROW, OKLAHOMA

APPLICATION FEES:

0 – 4.99 acres	\$75.00* PER SUBMITTAL
5 – 19.99 acres	\$100.00* PER SUBMITTAL
20 acres or more	\$150.00* PER SUBMITTAL

- FEES MUST BE PAID AT TIME THE APPLICATION IS FILED. *FEES ARE WAIVED FOR LANDSCAPE PLANS SUBMITTED CONCURRENTLY WITH SITE PLANS.
- FOR SINGLE FAMILY, TWO-FAMILY AND MOBILE HOME DEVELOPMENTS, APPLICATION FEES SHALL BE CALCULATED ONLY FOR THE AREA ASSOCIATED WITH THE LANDSCAPE PLAN.

SUBMITTALS:

- ONE PAPER COPY OF THE LANDSCAPE PLAN (FOLDED TO 8-1/2" X 11") AND ONE ELECTRONIC COPY IN PDF FORMAT MUST BE SUBMITTED WITH THE APPLICATION.

LANDSCAPE PLAN CHECKLIST:

PROJECT NAME: _____

1. _____ LANDSCAPE PLAN/S SUBMITTED, WITH DATE, SCALE, NORTH ARROW, PROJECT NAME, AND THE NAME OF THE OWNER AND DESIGNER.
2. _____ LOCATION OF PROPERTY LINES AND DIMENSIONS OF THE TRACT
3. _____ AREA IN SQUARE FEET AND PERCENTAGE OF LOT SHOWN AS LANDSCAPE AREA.
4. _____ LANDSCAPE EDGE PROVIDED ALONG STREET FRONTAGE, (MINIMUM WIDTH 10 FEET, BACK OF CURB TO BACK OF CURB.)
5. _____ LANDSCAPE ISLANDS WITHIN PARKING AREA, (MINIMUM WIDTH 10 FEET, BACK OF CURB TO BACK OF CURB.)
6. _____ PARKING SPACES LOCATED WITHIN SPACING REQUIREMENT OF ZONING ORDINANCE
7. LANDSCAPE MATERIALS.
 - A. _____ CALCULATION FOR NUMBER OF TREES AND SHRUBS REQUIRED.
 - B. _____ NUMBER AND VARIETY OF TREES (MINIMUM TWO INCH CALIPER).
 - C. _____ NUMBER AND VARIETY OF SHRUBS (MINIMUM THREE GALLON).
8. SHOW METHOD OF IRRIGATION.
 - A. _____ AUTOMATIC SPRINKLER SYSTEM
 - B. _____ AUTOMATIC DRIP IRRIGATION SYSTEM
9. _____ SHOW LOCATION OF ALL FIRE LANES, FIRE HYDRANTS AND LIGHT POLES ON LANDSCAPE PLAN.
10. _____ VERIFY THAT ALL TREES ARE AT LEAST 10 FEET FROM A FIRE HYDRANT. IN ADDITION, CONFIRM THAT ALL MEDIUM TO LARGE TREES ARE AT LEAST 20 FEET FROM ANY OVERHEAD UTILITY LINES AND AT LEAST 5 FEET FROM ANY UNDERGROUND UTILITY LINES. AFTER THIS HAS BEEN VERIFIED, A NOTE SHALL BE PLACED ON THE LANDSCAPE PLAN STATING SUCH.

FOR FURTHER INFORMATION, PLEASE CALL THE CITY OF BROKEN ARROW COMMUNITY DEVELOPMENT DEPARTMENT AT 918-259-8412. OR VISIT THE CITY'S WEB SITE AT WWW.BROKENARROWOK.GOV