

**BROKEN ARROW CITY COUNCIL MINUTES
COUNCIL CHAMBERS
220 SOUTH FIRST STREET
BROKEN ARROW, OKLAHOMA 74012
November 15, 2011**

6:30 PM

1. Call to Order

Section Minutes: Mayor Lester called the meeting to order at approximately 6:30 p.m.

2. Invocation

Section Minutes: Chaplain Scott Keele delivered an Invocation

3. Roll Call

Present:	Johnnie Parks, Jill Norman, Richard Carter, Craig Thurmond and Mike Lester
Absent:	None

4. Pledge of Allegiance to the Flag

Section Minutes: Councilor Jill Norman led the Pledge of Allegiance to the Flag.

5. Consideration of Consent Agenda

Section Minutes: Mayor Lester asked if there were any items to be removed from the Consent Agenda. There being none, he asked for a motion.

Motion:	Move to approve the Consent Agenda as presented
Motion by:	Johnnie Parks
Second by:	Richard Carter
Ayes:	Johnnie Parks, Jill Norman, Richard Carter, Craig Thurmond and Mike Lester
Nays:	None

- A. Approval of the meeting minutes of November 1, 2011
- B. Acceptance of minutes of Planning Commission meeting held October 27, 2011
- C. Consideration, approval of and authorization to pay a settlement with the International Association of Firefighters Local # 2551 on the issue of back pay for Callback
- D. Receive Notification of Contracts, Change Orders, Quantity Changes and Work Orders with a value of less than \$25,000 on Engineering and Construction contracts since the last City Council Meeting
- E. Approval of and authorization to execute an Architect-Engineer Agreement with Garver, LLC for the design of 9th Street widening from El Paso to Elgin
- F. Approval of and authorization to execute a Professional Services Agreement with PDG, Inc., dba Planning Design Group for the Design of Central Park Spray Playground
- G. Approval of and authorization to execute a Professional Services Agreement with PDG, Inc., dba Planning Design Group for the Design of Central Park Tennis Court Replacements and Basketball Court
- H. Approval of bids received and award the most advantageous bid to May Avenue Ford for the purchase of one ¾ ton 4WD crew cab pickup truck for the Parks Department
- I. Approval to reject bids for a 35,000 lb class excavator for the Street Department and re-bid for an excavator of the proper size

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Roll Call

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Pledge of Allegiance to the Flag

Section Minutes: Councilor Jill Norman led the Pledge of Allegiance to the Flag.

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Motion: Move to approve the Consent Agenda as presented

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H. Approval of bids received and award the most advantageous bid to May Avenue Ford for the purchase of one % ton 4WD crew cab pickup truck for the Parks Department

1. Approval to reject bids for a 35,000 lb class excavator for the Street Department and re-bid for an excavator of the proper size

Broken Arrow City Council Agenda Page 1 of 6 November 15, 2011

- J. Approval of conditional final plat, Broken Arrow Public Schools New Elementary School, PT11-108, 92.81 acres, 3 lots, A-1/SP 253, one-half mile north of Washington Street (91st Street), east of 65th Street (Oneta Road/241st East Avenue)
- K. Approval of conditional final plat, The Greens at Battle Creek, PT10-103, 20.56 acres, 1 lot, CG/PUD 94P, one-fourth mile east of the northeast corner of the Broken Arrow Expressway and Aspen Avenue (145th East Avenue)
- L. Approval of conditional final plat, Oak Creek South Extended, PT11-100A, 7.32 acres, 22 lots, R-2/PUD 204, one-half mile south of Houston Street (81st Street), one-half mile east of 23rd Street (County Line Road/193rd East Avenue)
- M. Approval of Final Acceptance for the Public Improvement for Carefirst Pharmacy, located at 2530 N Elm Pl
- N. Approval of Final Acceptance for the Public Improvement for Freddy's Frozen Custard, located at 1151 East Hillside Drive
- O. Acceptance of a Deed of Dedication and a Utility Easement located in a tract of land belonging to First National Bank and Trust Company, approximately one-quarter mile west of S. 9th Street (Lynn Lane Avenue) on the north side of Florence Street (111th Street South), Broken Arrow (SE/4 Section 26, T18N, R14E) (BAL-1000)
- P. Acceptance of a Utility Easement located in a tract of land belonging to Broken Arrow Public Schools, H. Cecil Rhoades Elementary School Addition, approximately one-eighth mile south of Kenosha Avenue (71st Street), one-half mile west of 9th Street (Lynn Lane Road), 320 E Midway Street, Broken Arrow (NE/4 Section 11, T18N, R14E) (SPU-249)
- Q. Acceptance of a Utility Easement located in a tract of land belonging to Broken Arrow Public Schools, Lynn Wood Elementary, Block 20, Stacey Lynn Fifth Addition, approximately one-half mile north of Washington Street (91st Street), just to the east of Aspen Avenue (145th East Avenue), 1600 West Quincy Street, Broken Arrow (SW/4 Section 15, T18N, R14E) (SP-247)
- R. Acceptance of a Utility Easement located in a tract of land belonging to the Broken Arrow Public Schools, Vandever Elementary, approximately one-half mile south of Washington Street (91st Street), one-half mile west of Elm Place (161st East Avenue), 2200 South Lions Avenue, Broken Arrow (NE/4 Section 22, T18N, R14E) (SP-251)
- S. Acceptance of a Utility Easement located in a tract of land belonging to the Broken Arrow Public Schools, Vande Elementary, approximately one-half mile south of Washington Street (91st Street), one-half mile west of Elm Pl (161st East Avenue), 2200 South Lions Avenue, Broken Arrow (NE/4 Section 22, T18N, R14E) (SP-251)
- T. Acceptance of a Utility Easement located in a tract of land belonging to 9800 S. 219 East Avenue L.L.C (Auto-Turn Manufacturing), approximately one-half mile north of Florence Avenue (101st Street South), and one-half mile west of Evans Road (225th East Avenue), (SE/4 Section 20, T18N, R14E) (BAZ-1716/ST06-127A)
- U. Approval of the Claims List

6. Consideration of Items Removed from Consent Agenda

Section Minutes: There were no items removed from the Consent Agenda.

7. Public Hearings, Appeals, Presentations, Recognitions, Awards and Oaths

- A. Approval of Proclamation honoring and congratulating the Broken Arrow Schools Pride of Broken Arrow Marching Band for winning the 2011 Bands of America Grand National Championship

Item Minutes: Mayor Lester said this Proclamation congratulates the Broken Arrow Pride band on becoming the 2011 Bands of America Grand National Champions on Saturday, November 12, 2011 in Indianapolis. He said that the entire community is proud of the band. He then read the Proclamation aloud.

Motion:	Move to approve Proclamation honoring and congratulating the Broken Arrow Schools Pride of Broken Arrow Marching Band for winning the 2011 Bands of America Grand National Championship
Motion by:	Craig Thurmond
Second by:	Richard Carter
Ayes:	Johnnie Parks, Jill Norman, Richard Carter, Craig Thurmond and Mike Lester
Nays:	None

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Motion b Craig Thurmond

Second b Richard Carter

Ayes: Johnnie Parks, Jill Norman, Richard Carter, Craig Thurmond and Mike Lester

Nays: None

Broken Arrow City Council Agenda Page 2 of 6 November 15, 2011

- B. Acceptance of a plaque given to the community of Broken Arrow in recognition of their support raising \$902,235 for the St. Jude Dream Home® Giveaway, in support of the fight against childhood cancer

Item Minutes: City Manager, Mr. Dave Wooden, stated that the City of Broken Arrow was recognized by St. Jude Children's Research Hospital for its support of the St. Jude Dream Home Giveaway. He said the community raised \$902,235 and the City has been given a plaque in recognition of that accomplishment. Mr. Wooden added that the Epic Homes built the home this year, and it was valued at approximately \$575,000. He said approximately 900 tickets were sold for \$100 each, and Gerald and Carol Carter of Catoosa won the home.

No action was required or taken.

8. Citizens' Opportunity to Address the Council on General Topics Related to City Business or Services

Section Minutes: Mr. Jim Koelle presented an update about the improvements that have been made in the Camino Villa community. He spoke about the need for a community building after the condemnation of the community clubhouse. He said that since that building was found to be unsafe, there is not a place to have community events and the Homeowners Association meetings. He thanked the City for working with the Association on this issue. Mr. Koelle said the community of Camino Villa appreciates the help the City is providing, as well as the police patrols and the splash pad at the park.

Mr. Wooden stated that the City is working to obtain some of the temporary classroom buildings that were in use by the public schools, specifically the buildings behind Central on Main. He added that it takes time to get through the governmental procedures that both the City and Schools have to go through in order for the City to actually obtain the buildings and be able to start the set-up at Camino Villa. Mr. Wooden said that the agreement should be signed in November or early December 2011, and the City should be able to start putting the buildings in place by February or March 2012.

General Council Business

- A. Consideration of applicants, appointment of and swearing in members of the Youth City Council for the school year 2011-2012

Item Minutes: Mr. Wooden said the said this item presents the applicants for the Youth Council for the upcoming school year, and welcomed the Youth City Council members for the 2011-2012 school year are as follows:

Kaitlyn R. Smithwick	Ward 1	Alexander G. Walker	Ward 1
Clarence E. Ho	Ward 2	Andrew Abbott	Ward 3
Erica K. Johnson	Ward 3	Ryan C. Norman	Ward 4
Olivia K. Terry	At-large appointee		

Motion:	Move to appoint the members of the Youth City Council for the school year 2011-2012
Motion by:	Richard Carter
Second by:	Craig Thurmond
Ayes:	Johnnie Parks, Jill Norman, Richard Carter, Craig Thurmond and Mike Lester
Nays:	None

- B. Consideration and possible approval of the Schedule of Regular Meetings for the Youth City Council for the 2011-2012 school year

Item Minutes: Mr. Wooden said that each year, the Council approves the calendar for the Youth City Council for the upcoming school year. In accordance with this practice, Council Member Johnnie Parks has prepared the calendar for the Youth City Council (YCC) for the school year 2011-2012 and is submitting it for Council approval.

Motion:	Move to approve the Schedule of Regular Meetings for the Youth City Council for the 2011- 2012 school year
Motion by:	Johnnie Parks
Second by:	Jill Norman
Ayes:	Johnnie Parks, Jill Norman, Richard Carter, Craig Thurmond and Mike Lester
Nays:	None

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Ward I Alexander G. Walker Ward I

Ward 2 Andrew Abbott Ward 3

Ward 3 Ryan C. Norman Ward 4

At-large appointee

Motion: Move to appoint the members of the Youth City Council for the school year 2011-2012

Motion b Richard Carter

Second b Craig Thurmond

Ayes: Johnnie Parks, Jill Norman, Richard Carter, Craig Thurmond and Mike Lester

Nays: None

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Motion: Move to approve the Schedule of Regular Meetings for the Youth City Council for the 2011-2012 school year

Motion b Johnnie Parks

Second b Jill Norman

Ayes: Johnnie Parks, Jill Norman, Richard Carter, Craig Thurmond and Mike Lester

Nays: None

Broken Arrow City Council Agenda Page 3 of 6 November 15, 2011

- C. Consideration, possible approval of, and authorization to execute the Fiscal Year 2011-12 and 2012-13 Labor Agreement with the International Association of Firefighters Local # 2551

Item Minutes: Human Resources Director, Mr. Russell Gale, presented the information provided in the Fact Sheet. He stated that on October 19, 2011, the bargaining teams reached a tentative agreement for a two year agreement. Mr. Gale said the Agreement is being presented to Council for approval, and the proposed agreement provides for the following changes:

1. Compensation - a 2.5% base wage increase for all bargaining unit members effective July 1, 2011. Another 2.5% base wage increase on July 1, 2012 is also included so long as the City Council appropriates adequate funds to cover the cost of the second increase. If the City fails to fund the second increase the parties will enter into negotiations for a new contract on monetary issues only.
2. Management Rights and Responsibilities - the change in this article incorporates a just cause standard for disciplinary actions and termination.
3. Vacation and Holiday Leave - this change provides that employees will accrue vacation leave monthly rather than annually. This will not result in an increase in any leave. Also, the employees would be allowed to use 4 hours of vacation leave one time per year for an emergency. This unanticipated absence will not result in additional callback costs.
4. Hospitalization, Surgical, Major Medical Insurance - this modification will allow the union to implement a multi-tiered deduction plan for its members and to have a payroll deduction for supplemental life insurance.

Motion:	Move to approve and authorize execution of the Fiscal Year 2011-12 and 2012-13 Labor Agreement with the International Association of Firefighters Local # 2551
Motion by:	Craig Thurmond
Second by:	Richard Carter
Ayes:	Johnnie Parks, Jill Norman, Richard Carter, Craig Thurmond and Mike Lester
Nays:	None

- D. Consideration of and possible approval of Resolution No. 721 authorizing the City Attorney to agree to entry judgment in the case of The City of Broken Arrow v. Clifford A. West and Sandra K. West, et al., Wagoner County District Court Case Number CJ-2011-379, and directing the City Attorney to prepare and file the necessary documents to effectuate settlement, including a Journal Entry for the Court's approval

Item Minutes: City Attorney, Ms. Beth Anne Wilkening, stated that this Resolution authorizes the City Attorney to agree to entry of judgment in this case and directs the preparation and filing of the necessary documents to effectuate settlement of this case, including a Journal Entry of Judgment. She explained that this case involves a condemnation action brought to acquire 6.05 acres of fee simple and permanent right-of-way necessary for the Broken Arrow Water Treatment Plant (water supply improvements project) for an access.

Motion:	Move to approve Resolution No. 721 authorizing the City Attorney to agree to entry of judgment in the case of The City of Broken Arrow v. Clifford A. West and Sandra K. West, et al., Wagoner County District Court Case Number CJ-2011-379, and directing the City Attorney to prepare and file the necessary documents to effectuate settlement, including a Journal Entry for the Court's approval
Motion by:	Richard Carter
Second by:	Johnnie Parks
Ayes:	Richard Carter, Johnnie Parks, Jill Norman, Craig Thurmond, Mike Lester
Nays:	None

- E. Consideration of and possible approval of staff findings and recommendations regarding a subdivision street snow plowing policy and direct staff to prepare an annual list of contractors to be used to provide plowing services as needed; and, direct staff to create a priority list of residential streets to be plowed by these contractors in the event of extreme winter storms

Item Minutes: Mr. Wooden stated that, due to the winter storms of February 2011, the staff was requested by Council to explore the possibility of a subdivision street snow plowing policy. He explained that in the past, subdivision street plowing was not considered a necessity because the majority of the population is able to remain mobile. Mr. Wooden explained plowing residential streets is very costly in terms of capital investment, operational

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3. Vacation and Holiday Leave this change provides that employees will accrue vacation leave monthly rather than annually. This will not result in an increase in any leave. Also, the employees would be allowed to use 4 hours of vacation leave one time per year for an emergency. This unanticipated absence will not result in additional callback costs.

4. Hospitalization, Surgical, Major Medical Insurance this modification will allow the union to implement a multi-tiered deduction plan for its members and to have a payroll deduction for supplemental life insurance.

Motion: Move to approve and authorize execution of the Fiscal Year 2011-12 and 2012-13

Labor Agreement with the International Association of Firefighters Local # 2551

Motion b Craig Thurmond

Second b Richard Carter

Ayes: Johnnie Parks, Jill Norman, Richard Carter, Craig Thurmond and Mike Lester

Nays: None

D.

Consideration of and possible approval of Resolution No. 721 authorizing the City Attorney to agree to entry judgment in the case of The City of Broken Arrow v. Clifford A. West and Sandra K. West, et al., Wagoner County District Court Case Number CJ-2011-379, and directing the City Attorney to prepare and file the necessary documents to effectuate settlement, including a Journal Entry for the Court's approval

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Motion: Move to approve Resolution No. 721 authorizing the City Attorney to agree to entry of judgment in the case of The City of Broken Arrow v. Clifford A. West and Sandra K. West, et al., Wagoner County District Court Case Number CJ-2011-379, and directing the City Attorney to prepare and file the necessary documents to effectuate settlement, including a Journal Entry for the Court's approval

Motion b Richard Carter

Second b Johnnie Parks

Ayes: Richard Carter, Johnnie Parks, Jill Norman, Craig Thurmond, Mike Lester

Nays: None

E. Consideration of and possible approval of staff findings and recommendations regarding a subdivision street snow plowing policy and direct staff to prepare an annual list of contractors to be used to provide plowing services as needed; and, direct staff to create a priority list of residential streets to be plowed by these contractors in the event extreme winter storms

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Broken Arrow City Council Agenda Page 4 of 6 November 15, 2011

expense and manpower. He added that our climate zone does not ordinarily experience substantial snow fall and snow usually melts away in a few days. Mr. Wooden said that the benefit of plowing residential streets comes at a high price for the few times residential plowing would be required in future years. He stated that staff does not recommend purchasing the necessary capital equipment and hiring of personnel needed to plow residential streets; but, as an alternative, staff recommends preparing an annual list of contractors that have snow plowing and earth moving equipment and who can be called upon to plow as contractors for the City. Mr. Wooden said that in addition, staff recommends creating a priority list of residential streets to be plowed by these contractors in the event of another extreme winter storm. A brief discussion followed regarding plowed snow blocking citizens' driveways or covering cars parked on the side of the street. Vice Mayor Thurmond mentioned that blocked driveways and cars under snow after snow plows clear streets is a way of life in states with heavy winter snowfalls. Mr. Wooden said that driveway entrances would be unavoidably blocked and that a policy for cars parked in streets could be considered.

Motion:	Move to approve staff findings and recommendations regarding a subdivision street snow plowing policy and direct staff to prepare an annual list of contractors to be used to provide plowing services as needed; and, direct staff to create a priority list of residential streets to be plowed by these contractors in the event of extreme winter storms
Motion by:	Johnnie Parks
Second by:	Jill Norman
Ayes:	Johnnie Parks, Jill Norman, Richard Carter, Craig Thurmond and Mike Lester
Nays:	None

F. Consideration and possible adoption of the City of Broken Arrow Energy Master Plan

Item Minutes: Mr. Wooden stated that in August of 2008, the Broken Arrow City Council established as one of their Strategic Goals, the preparation of a City wide Environmental Action Plan (Green Plan); and, he said that the City has participated in the PSO Model Cities Program and received cash incentives to convert street signals to LED, replace HVAC units and lights throughout the City with newer units meeting high efficiency standards. He added that as a participant in the Model Cities Program, the staff has worked with CLEARResult, a contractor for PSO, to benchmark city facilities in order to determine where and how to implement energy improvements.

Motion:	Move to adopt the City of Broken Arrow Energy Master Plan
Motion by:	Craig Thurmond
Second by:	Richard Carter
Ayes:	Johnnie Parks, Jill Norman, Richard Carter, Craig Thurmond and Mike Lester
Nays:	None

G. Approval of bids received and award the most advantageous to Danny Beck Chevrolet for the purchase of four midsize sedans for the Police Department

Item Minutes: Mr. Wooden explained that the Police Department requested and sought bids for a total of four midsize sedans. He said that eleven vendors were solicited to bid on this vehicle and a total of seven bids were received including three from the state contract. Mr. Wooden stated that the lowest price vehicle is a Ford Fusion followed by a Dodge Avenger and next the Chevrolet Impala. The Impala is \$184 higher in price than the Fusion and \$47 higher than the Avenger. He said that the Police Department determined that the Impala is the most advantageous bid because the Impala is a larger car offering more interior and cargo room and comes standard with a more powerful V-6 engine than the standard 4 cylinder in Fusion and the Avenger, has a better power train warranty than the Ford, and offers the shortest delivery time. Mr. Wooden added that the bid price with one option calculated for the Impala is \$18,304.00.

Motion:	Move to approve the bids received and award the most advantageous to Danny Beck Chevrolet for the purchase of four midsize sedans for the Police Department
Motion by:	Richard Carter
Second by:	Jill Norman
Ayes:	Johnnie Parks, Jill Norman, Richard Carter, Craig Thurmond and Mike Lester
Nays:	None

10. City Manager's Report

Section Minutes: There was no City Manager's Report.

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Motion: Move to approve staff findings and recommendations regarding a subdivision street snow plowing policy and direct staff to prepare an annual list of contractors to be used to provide plowing services as needed; and, direct staff to create a priority list of residential streets to be plowed by these contractors in the event of extreme winter storms

Motion b Johnnie Parks

Second b Jill Norman

Ayes: Johnnie Parks, Jill Norman, Richard Carter, Craig Thurmond and Mike Lester

Nays: None

F. Consideration and possible adoption of the City of Broken Arrow Energy Master Plan

Item Minutes: Mr. Wooden stated that in August of 2008, the Broken Arrow City Council established as one of their Strategic Goals, the preparation of a City wide Environmental Action Plan (Green Plan); and, he said that the City has participated in the PSO Model Cities Program and received cash incentives to convert street signals to LED, replace HVAC units and lights throughout the City with newer units meeting high efficiency standards. He added that as a participant in the Model Cities Program, the staff has worked with CLEAResult, a contractor for PSO, to benchmark city facilities in order to determine where and how to implement energy improvements.

Motion: Move to adopt the City of Broken Arrow Energy Master Plan

Motion b Craig Thurmond

Second b Richard Carter

Ayes: Johnnie Parks, Jill Norman, Richard Carter, Craig Thurmond and Mike Lester

Nays: None

G. Approval of bids received and award the most advantageous to Danny Beck Chevrolet for the purchase of four midsize sedans for the Police Department

Item Minutes: Mr. Wooden explained that the Police Department requested and sought bids for a total of four midsize sedans. He said that eleven vendors were solicited to bid on this vehicle and a total of seven bids were received including three from the state contract. Mr. Wooden stated that the lowest price vehicle is a Ford Fusion followed by a Dodge Avenger and next the Chevrolet Impala. The Impala is \$184 higher in price than the Fusion and \$47 higher than the Avenger. He said that the Police Department determined that the Impala is the most advantageous bid because the Impala is a larger car offering more interior and cargo room and comes standard with a more powerful V-6 engine than the standard 4 cylinder in Fusion and the Avenger, has a better power train warranty than the Ford, and offers the shortest delivery time. Mr. Wooden added that the bid price with one option calculated for the Impala is \$18,304.00.

Motion: Move to approve the bids received and award the most advantageous to Danny Beck Chevrolet for the purchase of four midsize sedans for the Police Department

Motion b Richard Carter

Second b Jill Norman

Ayes: Johnnie Parks, Jill Norman, Richard Carter, Craig Thurmond and Mike Lester

Nays: None

10. City Manager's Report

Section Minutes: There was no City Manager's Report.

Broken Arrow City Council Agenda Page 5 of 6 November 15, 2011

11. Preview Ordinances

A. An ordinance partially closing a utility easement, located in Lot One (1), Block One (1) Sterling Heights 1st Addition, a subdivision in the City of Broken Arrow, Tulsa County, State of Oklahoma, according to the recorded plat thereof; and providing for reservation of rights within the closed easement (Sec 27, T18N, R14E) (located approximately one-half mile south of New Orleans Street and on the east side of South Aspen Avenue)

Item Minutes: Mr. Wooden presented this item stating that the owner of the property is requesting closure of a part of a utility easement. He said that the property is being re-platted and utility services to this property provided in utility easements other than the portion requested to be closed; and, the owner plans to apply to District Court for foreclosure of the portion of the easement. He said that staff has reviewed all documents and attachments pertaining to this request and recommends closing the part of the utility easement as requested.

Motion:	Move to set for adoption at the next Council meeting
Motion by:	Jill Norman
Second by:	Richard Carter
Ayes:	Johnnie Parks, Jill Norman, Richard Carter, Craig Thurmond and Mike Lester
Nays:	None

12. Ordinances

Section Minutes: There were no ordinances to consider and no action was required or taken.

13. Remarks and Inquiries by Governing Body Members

Section Minutes: Councilor Carter said he wanted to thank the City for the support given to Camino Villa and that Camino Villa should be commended for the huge effort their community put into making Camino Villa a nice community once again.

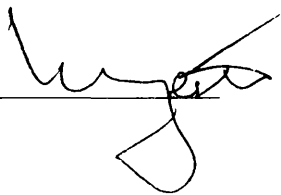
14. Executive Session

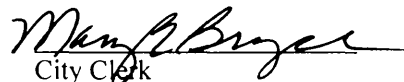
Section Minutes: There was no Executive Session, and no action was required or taken.

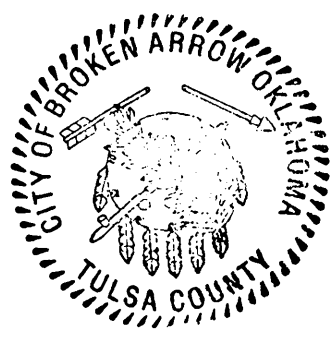
15. Adjournment

Section Minutes: The meeting adjourned at approximately 7:09 p.m.

Motion:	Move to adjourn
Motion by:	Johnnie Parks
Second by:	Jill Norman
Ayes:	Johnnie Parks, Jill Norman, Craig Thurmond, Richard Carter, Mike Lester
Nays:	None


 Mayor

Attest:

 City Clerk



11. Preview Ordinances

A. An ordinance partially closing a utility easement, located in Lot One 1), Block One 1) Sterling Heights 1st Addition, a subdivision in the City of Broken Arrow, Tulsa County, State of Oklahoma, according to the recorded plat thereof, and providing for reservation of rights within the closed easement Sec 27, TI8N, R14E) located approximately one-half mile south of New Orleans Street and on the east side of South Aspen Avenue)

Item Minutes: Mr. Wooden presented this item stating that the owner of the property is requesting closure of a port of a utility easement. He said that the property is being re-platted and utility services to this property provided in utility easements other than the portion requested to be closed; and, the owner plans to apply District Court for foreclosure of the portion of the easement. He said that staff has reviewed all documents and attachments pertaining to this request and recommends closing the part of the utility easement as requested.

Motion: Move to set for adoption at the next Council meeting

Motion b Jill Norman

Second b Richard Carter

Ayes: Johnnie Parks, Jill Norman, Richard Carter, Craig Thurmond and Mike Lester

Nays: None

12. Ordinances

Section Minutes: There were no ordinances to consider and no action was required or taken.

13. Remarks and Inquiries by Governing Body Members

Section Minutes: Councilor Carter said he wanted to thank the City for the support given to Camino Villa and that Camino Villa should be commended for the huge effort their community put into making Camino Villa a nice community once again.

14. Executive Session

Section Minutes: There was no Executive Session, and no action was required or taken.

15. Adjournment

Section Minutes: The meeting adjourned at approximately 7:09 p.m.

Motion: Move to adjourn

Motion b Johnnie Parks

Second b Jill Norman

Ayes: Johnnie Parks, Jill Norman, Craig Thurmond, Richard Carter, Mike Lester

Nays: None

Attest:

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Broken Arrow City Council Agenda Page 6 of 6 November 15, 2011