

SPECIAL JOINT MEETING MINUTES
BROKEN ARROW CITY COUNCIL - BROKEN ARROW MUNICIPAL AUTHORITY
January 28, 2008

The Broken Arrow City Council and the Broken Arrow Municipal Authority met in special joint session in City Hall Council Chambers on Monday, January 28, 2008, at 6:30 p.m.

1. Call to Order for City Council and Broken Arrow Municipal Authority

Section Minutes: The meeting was called to order by Mayor McCaleb at 6:30 p.m.

2. Invocation

Section Minutes: No one was present to deliver the invocation.

3. Roll Call for City Council

Present:	Philip Tucker, Craig Thurmond, Richard Carter, Mike Lester, Wade McCaleb
Absent:	None

4. Roll Call for Broken Arrow Municipal Authority

Present:	Philip Tucker, Craig Thurmond, Richard Carter, Mike Lester, Wade McCaleb
Absent:	None

5. Pledge of Allegiance to the Flag

Section Minutes: The Pledge of Allegiance to the Flag was led by Councilman Thurmond.

6. General Council Business

Section Minutes: City Manager Jim Twombly introduced Ken Schwab, new Director of Engineering and Construction, and welcomed Mr. Schwab to the City. Mr. Schwab said he was happy to be here.

A. Consideration and possible approval of the criteria for determining income for FY 2009

Section Minutes: Mr. Twombly presented Item 4A and said Mr. Dave Wooden, Assistant City Manager, would present this and the remaining items.

Mr. Wooden said receipts were running 2 to 2¼ per cent rather than at the 5% level predicted for 2008. The recommended criteria for estimating the FY 2009 income for the various City Funds was as follows:

Mr. Wooden said that the lack of growth in sales tax income during FY 2008, and the projected flat housing market would impact the FY 09 budget. He added that the opening of the Wal-Mart Super Center on Highway 51 in Coweta would affect sales tax by taking customers who now come to Broken Arrow. He said the delay in other development projects such as the opening of the new Target store, St. John's Hospital, and the movie theater would also have an impact. He stated that staff recommended that the general fund income for FY 2009 be calculated as follows:

General Fund (Operating) = 100 percent of previous year's sales tax income + 100 percent of BAMA transfers for previous year +100 percent of previous year's income from miscellaneous sources

General Fund (Capital STCI) = 100 percent of previous year's sales tax income

BAMA Fund (Operating and Capital) = 100 percent of previous year's income

Convention and Visitors Bureau Fund (Operating) = 105 percent of previous year's income (Adding only one new motel this year)

All Other Funds (Operating and Capital) = 100 percent of previous year's income

Mayor McCaleb asked if new development would have an impact if they opened before the end of the

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BAMA Fund Operating and Capital) 100 percent of previous year's income

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All Other Funds Operating and Capital) 100 percent of previous year's income

Mayor McCaleb asked if new development would have an impact if they opened before the end of the

B. Consideration and possible approval of priorities for personnel funding increases in FY2009

Section Minutes: Mr. Wooden provided the background saying that in Fiscal Year 2008, the city expended the projected General Fund increase to provide staff at Fire Station #6, and to increase the salaries of Police Officers and Firefighters. He added that all other new positions authorized in General Fund Departments were not funded and a hiring freeze had been in effect since May of 2007.

He explained that as of December 31, 2007, the General Fund income was \$20,037,121. He said that amount included approximately \$1,833,781 received for the liquidation of an old retirement plan, but those funds were not available for operational expenses and must be held in reserve until all parties in the retirement system were paid their retirement.

Mr. Wooden stated that would make the operational income \$18,237,121 which is 48.6 percent of the budgeted amount. He added that the hiring freeze as well as other management controls kept the expenses at amounts less than budgeted. Mr. Wooden said that at 47.2 percent of the budgeted amount, the expenses are so close to the actual income that increasing expenses by adding additional personnel is not recommended. Near term factors in expenses and income that affect this decision are:

- Increase in expenses as a result of the ice storm.
- Reduction in income for the last half of the FY 2008 due to the continued slow down in the housing market
- Reduction in sales tax revenue due to the ice storm

Mr. Wooden summarized by saying that the General Fund does not have funds available to pay for the positions approved but not funded in FY 2008. He added that a projection of flat revenues for FY 2009 resulted in no funds projected to be available for increases in personnel, and staff recommends no new positions for the General Fund.

He said there were areas in BAMA where the expansion of services have resulted in additional personnel requirements. The staff recommends the following priorities for personnel funding increases.

BAMA Fund:

Engineering and Construction - Eliminate Three Engineering Technician Positions. The staff recommends contracting out the Engineering Technician function in the E&C Department. Currently, these positions cost \$209,000.00 but if contracted out, the cost would be reduced to \$70,000.00

General Services – One Buyer - No new personnel in purchasing in 8 yrs and need a buyer.

General Services – One Building Maintenance Person and Two Janitorial Personnel General services department taking over janitorial work for parks and adding new buildings to the City's inventory so additional personnel required.

Vice Mayor Lester asked if there would be an opportunity for the 3 engineering positions to apply for the buyer position. Mr. Wooden said they could apply for any position in the City for which they qualified. Councilman Tucker asked if years of service was considered. Mr. Wooden said the situation was an economic issue. He said there were 6 months before the new budget went into effect and during that time, the Mr. Schwab would review the recommendation to eliminate the three positions and make a recommendation to Council at a later Council meeting.

Vice Mayor Lester asked what projections staff was using to determine that a housing slow down was going to happen in Broken Arrow. Mr. Wooden said staff was reviewing declines in sales at lumber yards, building supply companies, etc., and estimated the reduction in sales tax revenues to be as much as \$100,000 per month. Councilman Thurmond said that housing starts were down but there was quite a supply of houses on the market. Vice Mayor Lester commented that values were very high, and that Broken Arrow's market was insulated because prices here had increased by 5 % per year. He said that in other parts of the country such as California and Arizona, values increased by as much as 35% resulting in overvalued properties. Councilman Thurmond added that, because the Broken Arrow market was not over valued there should not be a big slow down here in spite of the fact that the media was creating concerns among people and that motivated a slowdown.

Vice Mayor Lester asked if sales tax loss from the home construction industry might be mitigated if St John's Hospital starts construction in 2009. Mr. Wooden said that depended on what St. John's built first

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Vice Mayor Lester asked if sales tax loss from the home construction industry might be mitigated if St John's Hospital starts construction in 2009. Mr. Wooden said that depended on what St. John's built first and when. He said that the medical offices and hospital would bring in sales tax revenues. He said that

Motion:	Move to approve priorities for personnel funding increases in FY 2009.
Motion by:	Mike Lester
Second by:	Craig Thurmond
Ayes:	Philip Tucker, Craig Thurmond, Richard Carter, Mike Lester, Wade McCaleb
Nays:	None

C. Consideration and possible approval of Fund Balance targets for FY 2009

Section Minutes: Mr. Wooden presented the following review and recommendations:

In FY 2006, the City Council approved resolution 421 which established the basis for the General Fund Reserve Balance. The FY 2009 General Fund Balance required by Resolution 421 is \$2,900,000.00. This is calculated based on 8 percent of FY 2008's estimated operating income less transfers. Due to lower sales tax income during FY 2008 which is expected to continue into FY 2009 in addition to increased fixed expenses, it is not possible, without significant cuts elsewhere, to reach the fund balance required by Resolution 421 during FY 2009. The proposed target balance based on the first draft of the General Fund Operating Budget is \$894,000 or 2.5 percent.

In FY 2006 the Broken Arrow Municipal Authority (BAMA) approved resolution 422 which established the basis for the BAMA Fund Reserve Balance. The BAMA Fund Balance shown below is based on that resolution.

BAMA Fund Balance = \$7,500,000.00
 \$3,900,000.00 – Water*
 \$1,300,000.00 – Sewer*
 \$ 600,000.00 – Storm Water**
 \$1,700,000.00 – Sanitation*
 *Operating expenditures for 6 months in last fiscal year
 **Operating expenditures for 4 months in last fiscal year

Vice Mayor Lester asked when the City expected to receive reimbursement from FEMA. Mr. Wooden said it would be a long process but was underway. He said that the City will file bills with FEMA monthly, and FEMA would take 90 to 120 days to process. He added that FEMA would send payment to the State of Oklahoma, and after a 60 to 90 day process, the State would send the reimbursement to Broken Arrow. Mr. Wooden said FEMA guaranteed the City a 75% reimbursement.

Ms. Wilkening advised Council to first take action on the General Fund Operating Budget as Council and following that, to take action as BAMA on the BAMA Fund balance.

City Council:

Motion:	Move to approve Fund Balance targets for FY 2009
Motion by:	Craig Thurmond
Second by:	Mike Lester
Ayes:	Philip Tucker, Craig Thurmond, Richard Carter, Mike Lester, Wade McCaleb
Nays:	None

BAMA:

Motion:	Move to approve Fund Balance targets for FY 2009
Motion by:	Craig Thurmond
Second by:	Mike Lester
Ayes:	Philip Tucker, Craig Thurmond, Richard Carter, Mike Lester, Wade McCaleb
Nays:	None

D. Consideration and possible approval of new funding sources and conceptual rate increases for FY 2009

Section Minutes: Mr. Wooden reviewed and presented recommendations for potential sources of funding as follows:

Establishment of a Street Light Fee: This fee would pay for street lights both in subdivisions and on arterial streets. During calendar year 2007 the City of Broken Arrow paid approximately \$210,000 for

Motion: Move to approve priorities for personnel funding increases in FY 2009.

Motion by: Mike Lester

Second by: Craig Thurmond

Ayes: Philip Tucker, Craig Thurmond, Richard Carter, Mike Lester, Wade McCaleb

Nays: None

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City Council:

Motion: Move to approve Fund Balance targets for FY 2009

Motion by: Craig Thurmond

Second by: Mike Lester

Ayes: Philip Tucker, Craig Thurmond, Richard Carter, Mike Lester, Wade McCaleb

Nays: None

BAMA:

Motion: Move to approve Fund Balance targets for FY 2009

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Mayor McCaleb asked if Broken Arrow was considering the Dark Skies Program for energy management as other cities were doing. Mr. Wooden said that this program was being looked at but he did not believe that this community was ready to embrace Dark Skies totally. He added that the City's Building Maintenance staff is reviewing options such as the energy star program, and that progress was made on upgrading HVAC systems to more energy efficient units.

Vice Mayor Lester asked if any of those systems were on energy management systems. Mr. Wooden said that computer operated systems had their shortcomings and the good equipment the City had in place performed better than computers.

Councilman Tucker asked why we should consider a fee that did not fully cover costs. Mr. Wooden said that fifty cents was a starting point and the review process was still on-going.

Ms. Wilkening advised that Council should take action on the recommendation for this proposal.

Council:

Motion:	Move to approve proceeding with analysis with presentation of findings no later than the meeting of May 6, 2008
Motion by:	Mike Lester
Second by:	Philip Tucker
Ayes:	Philip Tucker, Craig Thurmond, Richard Carter, Mike Lester, Wade McCaleb
Nays:	None

Changing building permit fees:

Mr. Wooden reviewed and presented recommendations for potential sources of funding as follows:

Changing the Building Permit Fee Rate Structure: This proposal is to change the way that permit fees are charged. Currently charges are based on the visit by the building inspector to the structure. As an example of how the charge is calculated, the inspector counts the number of receptacles in the building to determine the cost of that inspection visit. This is time consuming and very inefficient. The new system would base the cost of inspections on the square footage of the structure and the rate would be increased to be competitive with other cities in this area. If the concept of this increase is approved, the staff will do a complete study of rates in surrounding cities, the cost of inspections and the impact of this increase on the annual budget. This information will presented to the City Council for final consideration of the proposed increase not later than the first meeting in May 2008.

Potential Annual Income Increase: \$200,000

Recommendation: Authorize continued study of this matter and presentation of final plan not later than the first meeting in May 2008.

Ms. Wilkening advised that Council should take action on the recommendation for this proposal.

Council:

Motion:	Move to approve proceeding with analysis with presentation of findings no later than meeting of May 6, 2008
Motion by:	Mike Lester
Second by:	Philip Tucker
Ayes:	Philip Tucker, Craig Thurmond, Richard Carter, Mike Lester, Wade McCaleb
Nays:	None

Increasing Ambulance Fees

Increasing Ambulance Fees: The City currently subsidizes the ambulance service at a rate of approximately \$1,500,000 per year. The firm hired to bill for ambulance services has informed the staff that the City is losing out on over \$900,000 per year as a result of its current billing practices. They have proposed a new billing fee system that would decrease the subsidy required for the ambulance service. The majority of the increase in income would be from health care insurance both public and private. Ms. Rhonda Thomas of Intermedix Incorporated presented the proposed changes to billing and distributed a

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Mr. Wooden said that if approved, the new rates could go into effect before the start of the new Fiscal Year. Councilman Tucker asked if raising costs to the allowed insurance coverage amounts would contribute to higher medical costs overall. Councilman Tucker said the ambulance service was operating at a loss so raising the fees would help the City cover the expenses.

Ms. Wilkening advised that Council should take action the recommendation for this proposal.

Council:

Motion:	Move to approve proceeding with analysis with presentation of findings no later than the meeting of May 6, 2008.
Motion by:	Craig Thurmond
Second by:	Philip Tucker
Ayes:	Philip Tucker, Craig Thurmond, Richard Carter, Mike Lester, Wade McCaleb
Nays:	None

BAMA utilities increase:

Mr. Wooden reviewed and presented recommendations for potential sources of funding as follows:

Increasing Water Rates: The last operational rate increase for the water utility was on July 1, 2006. Since that time the Consumer Price Index maintained by the Bureau of Labor Statistics has increased a little over 3 percent. However, costs critical to the utility such as fuel and power have increased at a rate over 8 percent. During FY 2008, the BAMA fund balance dropped approximately \$3,900,000 and based on current income and expenditures, the BAMA fund balance will drop approximately \$4,500,000 in FY 2009. This would take the fund balance below the target level established by the City Council. This decrease is due primarily to increased expenditures for installation of lines to support new development and replacement of lines that were not scheduled for replacement.

The staff recommends a conceptual rate increase of approximately eight (8) percent. If the concept of this increase is approved, the staff will do a complete study of rates in surrounding cities, the cost of operating the utility and the impact of this increase on the annual budget.

Potential Annual Income Increase: \$900,000

Recommendation: Authorize continued study of this matter and presentation of a proposed rate increase not later than the first meeting in May 2008.

Increasing Sewer Rates: The last operational rate increase for the sewer utility was on July 1, 2006. Since that time the Consumer Price Index maintained by the Bureau of Labor Statistics has increased a little over 3 percent. However, costs critical to the utility such as fuel and power have increased at a rate over 8 percent. Based on current income and expenditures, the BAMA fund balance will drop approximately \$4,500,000 in FY 2009. This decrease is due primarily to increased expenditures for installation of lines to support new development and replacement of lines that were not scheduled for replacement. Staff recommends a conceptual rate increase of approximately eight (8) percent. If the concept of this increase is approved, the staff will do a complete study of rates in surrounding cities, the cost of operating the utility and the impact of this increase on the annual budget. This information will presented to the City Council for final consideration of the proposed increase in May 2008.

Potential Annual Income Increase: \$480,000

Recommendation: Authorize continued study of this matter and presentation of a proposed rate increase not later than the first meeting in May 2008.

Increasing Stormwater Rates: The City of Broken Arrow adopted the Stormwater Ordinance on April 25, 2002. The initial fee was \$3.00 per unit per month and there have been no increases since that time. Due to the increased cost of fuel and building materials, Staff recommends a conceptual rate increase of \$0.75 per month. If the concept of this increase is approved, the staff will do a complete study of rates in surrounding cities, the cost of operating the utility and the impact of this increase on the annual budget. This information will presented to the City Council for final consideration of the proposed increase in May 2008.

Potential Annual Income Increase: \$300,000

Mr. Wooden said that if approved, the new rates could go into effect before the start of the new Fiscal Year. Councilman Tucker asked if raising costs to the allowed insurance coverage amounts would contribute to higher medical costs overall. Councilman Tucker said the ambulance service was operating at a loss so raising the fees would help the City cover the expenses.

Ms. Wilkening advised that Council should take action the recommendation for this proposal.

Council:

Motion: Move to approve proceeding with analysis with presentation of findings no later than the meeting of May 6, 2008.

Motion by: Craig Thurmond

Second by: Philip Tucker

Ayes: Philip Tucker, Craig Thurmond, Richard Carter, Mike Lester, Wade McCaleb

Nays: None

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The staff recommends a conceptual rate increase of approximately eight (8) percent. If the concept of this increase is approved, the staff will do a complete study of rates in surrounding cities, the cost of operating the utility and the impact of this increase on the annual budget.

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Potential Annual Income Increase: \$300,000

E. Consideration and possible approval of Sales Tax Capital Improvement funding priorities for FY 2009

Section Minutes: Mr. Wooden reviewed and presented recommendations for potential sources of funding as follows:

The City of Broken Arrow sets aside one half of a cent of the sales tax for capital improvement purchases. One half of the one half cent is used to secure and pay loans taken out by the City of Broken Arrow. Since these loans were approved by the City Council and are firm commitments, the funds used to pay them are not available for budgeting. The remaining one half of the one half cent is committed to replacement of equipment, purchase of new equipment, and construction of City-wide projects. This year, the estimated amount of funds available for these purposes is \$3,720,000. The priorities for these funds are determined by the needs of the City's departments and feedback from citizens relating to where they believe the City needs to improve its services. The proposed priority for these funds is as follows:

City Wide Projects	
Arterial Street Improvement	\$45,000
Subdivision Street Improvement	\$100,000

Recommendation: Authorize continued study of this matter and presentation of a proposed rate increase not later than the first meeting in May 2008

Council:

Motion:	Move to approve proceeding with analysis and a presentation of findings no later than the meeting of May 6, 2008.
Motion by:	Richard Carter
Second by:	Mike Lester
Ayes:	Philip Tucker, Craig Thurmond, Richard Carter, Mike Lester, Wade McCaleb
Nays:	None

F. Update on approved Special Projects:

Section Minutes: Mr. Wooden presented background and updates for the approved Special Projects as follows:

Retrofitting an existing Five Lane Street with Raised Center Medians (Approved FY 2007): The initial raised center median project for the City of Broken Arrow will be the project to widen Albany from 9th Street to 23rd Street. This project is currently under construction. The standard cross sections for raised center medians developed in this project will be applied to retrofitting the mile from Garnett to Olive on Kenosha. This is one of the City's main entrances and would benefit from a facelift. Currently, funding is not available for this project. The Engineering Division of the Engineering and Construction Department will prepare project plans for inclusion in the next General Obligation Bond project list.

Cost: \$600,000.00 (Estimated)

Standard Fence for Arterial Screening (Approved FY 2007): Project Description - The City Council has approved the use of a pre-cast concrete fence as the minimum standard for an arterial screening fence. A demonstration project prior to requiring the fence as part of the Land Subdivision Code was also approved. The recommended location for this project would be the mile from the Broken Arrow Expressway to Kenosha on Elm Place. This is one of the City's main entrances and would benefit from a facelift. The staff has selected the recommended fence and has forwarded information on that fence to the City Council for review. Currently, funding is not available for this project. The Engineering Division of the Engineering and Construction Department will prepare project plans for inclusion in the next General Obligation Bond project list.

Cost: \$480,000.00 (Estimated)

Contract Mowing of Arterial Right-of-Way Adjacent to Subdivisions (Approved FY 2007): This project has been implemented.

Janitorial Service by City Employees (Approved FY 2007): The General Services Department has assumed responsibility for janitorial services for all city buildings except the Fire Stations. Initial reports

E. Consideration and possible approval of Sales Tax Capital Improvement funding priorities for FY 2009
Section Minutes: Mr. Wooden reviewed and presented recommendations for potential sources of funding as follows:

The City of Broken Arrow sets aside one half of a cent of the sales tax for capital improvement purchases. One half of the one half cent is used to secure and pay loans taken out by the City of Broken Arrow. Since these loans were approved by the City Council and are firm commitments, the funds used to pay them are not available for budgeting. The remaining one half of the one half cent is committed to replacement of equipment, purchase of new equipment, and construction of City-wide projects. This year, the estimated amount of funds available for these purposes is \$3,720,000. The priorities for these funds are determined by the needs of the City's departments and feedback from citizens relating to where they believe the City needs to improve its services. The proposed priority for these funds is as follows:

City Wide Projects

Arterial Street Improvement	\$45,000
Subdivision Street Improvement	\$100,000

Recommendation: Authorize continued study of this matter and presentation of a proposed rate increase not later than the first meeting in May 2008

Council:

Motion: Move to approve proceeding with analysis and a presentation of findings no later than the meeting of May 6, 2008.

Motion by: Richard Carter

Second by: Mike Lester

Ayes: Philip Tucker, Craig Thurmond, Richard Carter, Mike Lester, Wade McCaleb

Nays: None

F. Update on approved Special Projects:

Section Minutes: Mr. Wooden presented background and updates for the approved Special Projects as follows:

Retrofitting an existing Five Lane Street with Raised Center Medians Approved FY 2007): The initial raised center median project for the City of Broken Arrow will be the project to widen Albany from 9

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Street to 23
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Street. This project is currently under construction. The standard cross sections for raised center medians developed in this project will be applied to retrofitting the mile from Garnett to Olive on Kenosha. This is one of the City's main entrances and would benefit from a facelift. Currently, funding is not available for this project. The Engineering Division of the Engineering and Construction Department will prepare project plans for inclusion in the next General Obligation Bond project list. Cost: \$600,000.00 Estimated)

Standard Fence for Arterial Screening Approved FY 2007): Project Description The City Council has approved the use of a pre-cast concrete fence as the minimum standard for an arterial screening fence. A demonstration project prior to requiring the fence as part of the Land Subdivision Code was also approved. The recommended location for this project would be the mile from the Broken Arrow Expressway to Kenosha on Elm Place. This is one of the City's main entrances and would benefit from a facelift. The staff has selected the recommended fence and has forwarded information on that fence to the City Council for review. Currently, funding is not available for this project. The Engineering Division of the Engineering and Construction Department will prepare project plans for inclusion in the next General Obligation Bond project list.

Cost: \$480,000.00 Estimated)

Contract Mowing of Arterial Right-of-Way Adjacent to Subdivisions Approved FY 2007): This project has been implemented.

Janitorial Service by City Employees Approved FY 2007): The General Services Department has assumed responsibility for janitorial services for all city buildings except the Fire Stations. Initial reports indicate strong user satisfaction with the new service. The Parks and Recreation Department buildings

311 Call Center (Approved FY 2007): This project was tied to construction of the new Emergency Operations Center (EOC). This project has been dropped in favor of the Public Safety Complex at the Armed Forces Reserve Center on 6th Street. This project will be included in the Public Safety Complex.

Cost: To Be Determined

Public Safety Complex (Approved FY 2008): This project is to transform the existing Armed Forces Reserve Center on 6th Street into a Public Safety Complex for the Police and Fire Departments. The project cannot start until the Armed Forces Reserve Center is turned over to the City which should be in 2010. Funding for the renovations and improvements will be funded out of the next General Obligation Bond election.

Cost: \$6,000,000.00

No action was taken or required.

7. Remarks and Inquiries by Governing Body Members

There were no remarks or inquiries.

8. Executive Session

There were no items to consider and no action was taken.

9. Adjournment of the Special City Council and Broken Arrow Municipal Authority Meeting

City Council:

Motion:	Move to adjourn.
Motion by:	Mike Lester
Second by:	Craig Thurmond
Ayes:	Philip Tucker, Craig Thurmond, Richard Carter, Mike Lester, Wade McCaleb
Nays:	None

The meeting was adjourned at the noted time of 8:38 pm.

Mayor

City Clerk

BAMA:

Motion:	Move to adjourn.
Motion by:	Mike Lester
Second by:	Philip Tucker
Ayes:	Philip Tucker, Craig Thurmond, Richard Carter, Mike Lester, Wade McCaleb
Nays:	None

The meeting was adjourned at the noted time of 8:38 pm.

Chairman

Secretary

311 Call Center Approved FY 2007): This project was tied to construction of the new Emergency Operations Center EOC). This project has been dropped in favor of the Public Safety Complex at the Armed Forces Reserve Center on 6th Street. This project will be included in the Public Safety Complex.

Cost: To Be Determined

Public Safety Complex Approved FY 2008): This project is to transform the existing Armed Forces Reserve Center on 6th Street into a Public Safety Complex for the Police and Fire Departments. The project cannot start until the Armed Forces Reserve Center is turned over to the City which should be in 2010. Funding for the renovations and improvements will be funded out of the next General Obligation Bond election.

Cost: \$6,000,000.00

No action was taken or required.

7. Remarks and Inquiries by Governing Body Members

There were no remarks or inquiries.

8. Executive Session

There were no items to consider and no action was taken.

9. Adjournment of the Special City Council and Broken Arrow Municipal Authority Meeting

City Council:

Motion: Move to adjourn.

Motion by: Mike Lester

Second by: Craig Thurmond

Ayes: Philip Tucker, Craig Thurmond, Richard Carter, Mike Lester, Wade McCaleb

Nays: None

The meeting was adjourned at the noted time of 8:38 pm.

Mayor

City Clerk

BAMA:

Motion: Move to adjourn.

Motion by: Mike Lester

Second by: Philip Tucker

Ayes: Philip Tucker, Craig Thurmond, Richard Carter, Mike Lester, Wade McCaleb

Nays: None

The meeting was adjourned at the noted time of 8:38 pm.

Chairman

Secretary

NOTICE AND AGENDA OF SPECIAL MEETING

**BROKEN ARROW CITY COUNCIL
BROKEN ARROW MUNICIPAL AUTHORITY
COUNCIL CHAMBERS
220 SOUTH FIRST STREET
BROKEN ARROW, OKLAHOMA 74012
January 28, 2008**

6:30 PM

- 1. Call to Order for City Council and Broken Arrow Municipal Authority**
- 2. Invocation**
- 3. Roll Call for City Council**
- 4. Roll Call for Broken Arrow Municipal Authority**
- 5. Pledge of Allegiance to the Flag**
- 6. General Council Business**
 - A. Consideration and possible approval of the criteria for determining income for FY 2009
 - B. Consideration and possible approval of priorities for personnel funding increases in FY 2009
 - C. Consideration and possible approval of Fund Balance targets for FY 2009
 - D. Consideration and possible approval of new funding sources and conceptual rate increases for FY 2009
 - E. Consideration and possible approval of Sales Tax Capital Improvement funding priorities for FY 2009
 - F. Update on approved Special Projects
- 6. Remarks and Inquiries by Governing Body Members**
- 7. Executive Session**
- 8. Adjournment of Special Meeting of the City Council and Broken Arrow Municipal Authority**

NOTICE:

All cell phones and pagers must be turned OFF or operated SILENTLY during Council meetings.

Exhibits, petitions, pictures, etc., presented to the authority shall be received and deposited in case files to be kept at the Broken Arrow City Hall.

If you are a person with a disability and need some accommodation in order to participate in this meeting, please contact the City Clerk at 918-259-2400 Ext. 5418 to make arrangements.

POSTED this ____ day of _____, 2008, at _____ a.m./p.m.

City Clerk

NOTICE AND AGENDA OF SPECIAL MEETING
BROKEN ARROW CITY COUNCIL
BROKEN ARROW MUNICIPAL AUTHORITY
COUNCIL CHAMBERS
220 SOUTH FIRST STREET
BROKEN ARROW, OKLAHOMA 74012
January 28, 2008
6:30 PM

Call to Order for City Council and Broken Arrow Municipal Authority

Invocation

Roll Call for City Council

Roll Call for Broken Arrow Municipal Authority

Pledge of Allegiance to the Flag

General Council Business

Consideration and possible approval of the criteria for determining income for FY 2009
Consideration and possible approval of priorities for personnel funding increases in FY 2009
Consideration and possible approval of Fund Balance targets for FY 2009
Consideration and possible approval of new funding sources and conceptual rate increases for FY 2009
Consideration and possible approval of Sales Tax Capital Improvement funding priorities for FY 2009
Update on approved Special Projects
Remarks and Inquiries by Governing Body Members

Executive Session

Adjournment of Special Meeting of the City Council and Broken Arrow Municipal Authority

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POSTED this day of 2008, at a.m./p.m.

City Clerk

Broken Arrow City Council Agenda Page 1 of 1

January 28, 2008