

**BROKEN ARROW CONVENTION AND VISITORS' BUREAU  
REGULAR MEETING MINUTES  
Monday, March 9, 2015**

The Broken Arrow Convention and Visitors' Bureau met in regular session at City Hall in the Main Conference Room, 220 South First Street, Broken Arrow, OK 74012.

**1. Call to Order**

Patsy Terry, Chairwoman, called the meeting to order at 11:31 AM.

**2. Roll call and Introductions. Roll was called by Lori Hill**

<b>Present:</b>	Mark Frie, Lori Hendricks, Lori Lewis and Patsy Terry
<b>Absent:</b>	David Blue, Tiffani Bruton and Tonya Ellison

**City Staff**

<b>Present:</b>	Lori Hill and Lesli Myers
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**Guests:**

<b>Present:</b>	Debra Wimpee – arrived at 11:45 am
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**3. General CVB Business**

**a) Consideration and possible approval of minutes from the January 12, 2015 and February 9, 2015 CVB meetings**

There was not a quorum to vote on the minutes for either meeting.

<b>Motion:</b>	<b>Move to table January 12, 2015 meeting minutes</b>
<b>Motion by:</b>	Lori Hendricks
<b>Second:</b>	Mark Frie
<b>Ayes:</b>	Mark Frie, Lori Hendricks, Lori Lewis and Patsy Terry
<b>Nays:</b>	

<b>Motion:</b>	<b>Move to table February 9, 2015 meeting minutes</b>
<b>Motion by:</b>	Lori Hendricks
<b>Second:</b>	Mark Frie
<b>Ayes:</b>	Mark Frie, Lori Hendricks, Lori Lewis and Patsy Terry
<b>Nays:</b>	

**b) Consideration and possible approval of the ShamROCK Festival grant request**

Lori Hill presented the grant request and provided additional event information. Debra Wimpee also provided additional information related to the event such as anticipated number of hotel room nights, out of state attendees, additional sponsors, restaurants, etc.

Lori Hendricks requested a hotel room pick up report at the end of the event. Debra Wimpee complied that she would be happy to provide this information.

<b>Motion:</b>	<b>Move to approve \$5,000.00 grant funding</b>
<b>Motion by:</b>	Mark Frie
<b>Second:</b>	Patsy Terry
<b>Ayes:</b>	Mark Frie, Lori Hendricks, Lori Lewis and Patsy Terry
<b>Nays:</b>	

**c) Consideration and possible approval of the Broken Arrow Historical Society Museum’s Pioneer Dinner grant request**

There was not a quorum at the meeting to vote on this. Lori Lewis provided some information to the CVB about the event and will be happy to answer any questions at the April CVB meeting.

<b>Motion:</b>	<b>Move to table</b>
<b>Motion by:</b>	Lori Hendricks
<b>Second:</b>	Mark Frie
<b>Ayes:</b>	Mark Frie, Lori Hendricks and Patsy Terry
<b>Nays:</b>	None

**4. Tourism Director and Committee Reports.**

Lori Hill presented the updated hotel/motel tax collection report. Ms. Hill also provided the current expenditure report.

Ms. Hill also provided an update on the Home and Garden Show and marketing of the community at this event. Ms. Hill also provided the current CVB grant application and asked members in attendance to please provide any comments/feedback to the form so it could be presented at the April meeting for consideration.

**5. New/Old Business – None**

**6. Adjournment of meeting at 12:15 PM**

<b>Motion:</b>	<b>Move to adjourn</b>
<b>Motion by:</b>	Mark Frie
<b>Second:</b>	Lori Hendricks
<b>Ayes:</b>	Mark Frie, Lori Hendricks, Lori Lewis and Patsy Terry
<b>Nays:</b>	None